

# **INTERIM EMERGENCY BOARD**

Senate Committee Room A  
March 12, 2018  
10:30 a.m.

## **MEETING MINUTES**

A public meeting of the Interim Emergency Board was held in Senate Committee Room A on March 12, 2018.

### **ITEM NO. 1**

Sen. John Alario, Chairman, called the meeting to order at 10:40 a.m. and asked the Secretary to call the roll.

Present:

- Sen. John Alario, President of the Senate and IEB Chairman
- Sen. Eric LaFleur, Chairman of the Senate Finance Committee
- Commissioner of Administration Jay Dardenne
- Mr. Robert Barham, Asst. Secretary, Department of Culture, Recreation and Tourism, designee of Lt. Governor Billy Nungesser

Absent:

- Rep. Taylor Barras, Speaker of the House of Representatives and IEB Vice Chairman
- Rep. Cameron Henry, Chairman of the House Appropriations Committee
- Mr. Ron Henson, designee of State Treasurer John Schroder

As there was a sufficient number of members present for a quorum, the meeting proceeded.

### **ITEM NO. 2**

Sen. Alario requested a motion for approval of the minutes of the January 22, 2018, meeting as presented to the board. Sen. LaFleur moved to approve the minutes as submitted. The motion passed without objection.

### **ITEM NO. 3**

At Sen. Alario's request, Mark Moses of Facility Planning and Control came forward to explain the scope change application submitted by the Town of Lockport. He said the town's original application included a number of streets that needed to be rehabilitated

within the town, but due to some actions taken by DOTD through their Road Transfer Program, some of those streets have already been addressed. Therefore, the town would like to change some of the streets that had been listed in their original request. Their original request included portions of Catherine, Myrtle DeLaune, 3rd, School, Justin, Barrilleaux, Comeaux, Church, Canal, 1st, and Veterans streets. Their scope change application request now includes 1st, 2nd, 3rd, 4th, 7th, Barrilleaux, Willow, Myrtle DeLaune, Walnut, Catherine, South Francis, Comeaux, School, Oak, Elizabeth, and Justin streets.

Mr. Moses pointed out that one item included in the members' packets under Item 3 was a capital outlay request form that the town had previously submitted, and the description on page 2 of that form indicated, "Streets may be added or removed from the project based on construction cost estimates." Mr. Moses said he and his staff felt this was somewhat open ended and did not adequately nail down the project's scope. Therefore, the town revised their capital outlay request and that language is no longer included. Rather, it now specifically mentions the streets that are listed on their scope change application to IEB, as outlined on the meeting agenda under Item 3. (A copy of the revised page 2 of the town's capital outlay request is attached to these minutes.)

Sen. Alario called Sen. Norby Chabert to the table to provide any additional information he may have regarding the town's scope change application. Sen. Chabert pointed out that the Town of Lockport is interesting and unique in that it is located between Bayou Lafourche and LA Hwy 1. The need for some of the street rehabilitation is to assist with some economic development in and around the town. He added that Bollinger Shipyard is right across the bayou from the town and has an ongoing contract with the federal government to build new types of Coast Guard cutters, and the Town of Lockport receives a tremendous amount of traffic. He pointed out that Mayor Ed Reinhardt along with engineers Melanie Callouet and Clay Breaux were in attendance at the meeting, and he and the town would appreciate the board's consideration of this very important project for Lafourche Parish and the Town of Lockport. As there was no further discussion, Asst. Secretary Barham moved for approval, which was seconded by Commissioner Dardenne. The motion passed without objection.

As there was no further business before the board, Sen. LaFleur moved to adjourn. The motion passed without objection, and the meeting adjourned at 10:45 a.m.

Respectfully submitted,



Sue Israel, Secretary

Attachments:

- (1) Documentation relating to the capital outlay scope change request submitted by the Town of Lockport
- (2) The revised page 2 to the Town of Lockport's capital outlay request form

APPLICATION FOR CAPITAL OUTLAY SCOPE CHANGE  
FOR CONSIDERATION BY THE INTERIM EMERGENCY BOARD

Department or Agency: Town of Lockport

Section or Division: Streets

Current Project Description:

Act No. 4 of 2017

Page No. 56

Act Project No. 50/MG9

FPC Project No. 50-MG9-15-01

Wording: Phase I - Street Improvements to  
include portions of Catherine, Myrtle DeLaune, 3rd,  
School, Justin, Barrilleaux, Comeaux, Church, Canal,  
1st, and Veterans Streets.

Local Cash: \$0

State Cash/Source: \$990,000

Bonds/Priority: Priority 1

Revised Project Description Requested:

Act No. 4 of 2017

Page No. 56

Act Project No. 50/MG9

FPC Project No. 50-MG9-15-01

Wording: Street Improvements on 1st, 2nd, 3rd,  
4th, 7th, Barrilleaux, Willow, Myrtle DeLaune, Walnut,  
Catherine, South Francis, Comeaux, School, Oak,  
Elizabeth and Justin Streets. Portions of these roads  
will be milled and overlaid. Myrtle DeLaune St.  
is new construction.

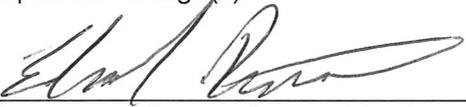
Local Cash: \$0

State Cash/Source: \$990,000

Bonds/Priority: Priority 1

Descriptive Change(s) Requested: Some of the streets requested in the original application will be repaired  
by LA DOTD as part of a road transfer agreement or has been repaired as part of other projects. This will result  
in some funds remaining in this appropriation. Therefore, the Town would like to revise the streets list for the  
project.

We, the undersigned, agree that we concur with this project description change according to the provisions of Act 766 of 2001 and are enclosing a **revised capital outlay request** to reflect the above requested change(s).

  
Signature of Current Agency Head

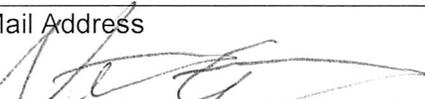
Edward Reinhardt, Mayor  
Typed Name and Title

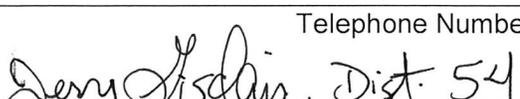
710 Church Street, Lockport, LA 70374  
Mail Address

985-532-3117  
Telephone Number

Signature of New Agency Head (if applicable)

Typed Name and Title

Mail Address  
  
Signature of Senator & District No.

Telephone Number  
  
Signature of Representative & District No.

MAIL TO: Interim Emergency Board, PO Box 94095, Baton Rouge, LA 70804-9095

Project ID **560516**  
 Project Level **Agency**  
 LOCKPORT

# CAPITAL OUTLAY REQUEST

<http://www.state.la.us/ecorts/>

FISCAL YEAR 2018 - 2019

50-MG9 - Lockport Street Improvements, Design and Construction (Revised Project ID 559573 - Scope Change)

**Project** Page 1

Title

Location

<input type="checkbox"/>	Emergency Project
<input checked="" type="checkbox"/>	Current Project Requirements
<input type="checkbox"/>	Anticipated Program Needs

State IDs


**Priority**

Local/Agency  of

Department  of

Management Board  of

**Applicant**

Agency	<input type="text" value="MG9 LOCKPORT"/>	Schedule	<input type="text" value="50-MG9"/>	Department	<input type="text" value="50 MISC-NONSTAT"/>
Parish	<input type="text" value="LAFOURCHE"/>			Senate District	<input type="text" value="20"/>
				House District	<input type="text" value="54"/>
				Site Code	<input type="text"/>

**Local/Agency**

User	<input type="text" value="Town of Lockport"/>	Address	<input type="text" value="710 Church Street"/>
Contact	<input type="text" value="Edward Reinhardt"/>		
Phone Number	<input type="text" value="985-532-3117"/>	City/State/Zip	<input type="text" value="Lockport LA 70374-unde"/>
Fax	<input type="text" value="985-532-7143"/>		
E-Mail	<input type="text" value="clerk@townoflockport.com"/>		

**Department**

**Management Board**

User	<input type="text"/>	User	<input type="text"/>
Contact	<input type="text"/>	Contact	<input type="text"/>
Phone Number	<input type="text"/>	Phone Number	<input type="text"/>

**Cost Estimates**

	Local/Agency	Department	Management Board	FPC
Land/Building Acq.	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Planning 10%	<input type="text" value="125,000"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Construction	<input type="text" value="1,250,000"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Hazardous Materials	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Subtotal	<input type="text" value="1,375,000"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Misc./Contingency	<input type="text" value="125,000"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Equipment	<input type="text" value="0"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total</b>	<input type="text" value="1,500,000"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Time Estimates**

Planning (months)

Construction (months)

If planning has begun, when will it be completed?

Project ID **560516**  
 Project Level **Agency**  
 LOCKPORT

## CAPITAL OUTLAY REQUEST

http://www.state.la.us/ecorts/

FISCAL YEAR 2018 - 2019

50-MG9 - Lockport Street Improvements, Design and Construction (Revised Project ID 559573 - Scope Change)

**Prior Funding**

Page 2

FPC Project No. Assigned to Prior Funding

Sub-project No.

Authorized Means of Financing	Amount	Year	Act#	Priority	Bond	Credit
	0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
	0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
	0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
	0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
	0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total</b>	<b>\$0</b>					

**Proposed New Funding**

This project does not require funding in Year 1

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
State Funds	382,500	1,117,500	0	0	0	\$1,500,000
IAT	0	0	0	0	0	\$0
*Local Funds	0	0	0	0	0	\$0
*Reimbursement Bonds	0	0	0	0	0	\$0
*Fees/Self-Gen. Rev.	0	0	0	0	0	\$0
*Revenue Bonds	0	0	0	0	0	\$0
**Statutory Dedications	0	0	0	0	0	\$0
Federal Funds	0	0	0	0	0	\$0
<b>Total</b>	<b>\$382,500</b>	<b>\$1,117,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500,000</b>

General Fund

\*Describe specific source of funds

\*\*Type of Statutory Dedication

What fiscal year (FY) was the project or program first submitted for consideration?

**Agency Impact Statement**

I hereby certify that this project has been reviewed, approved, and integrated into our department's long range strategic plan and five year budget. The impact of this project's operating budget has been approved.

Name  Title  Date

**Comments**

The Town of Lockport has many streets that have been patched several times in the past and are now in disrepair. The Town has a priority list of streets that need repairing but the annual budget only allows for patching, not scarifying and overlays that are necessary. The original appropriation listed several streets that have either been repaired as part of another project or will be repaired by LA DOTD as part of a road transfer agreement with the Town. Therefore, the Town has modified the original list to include parts of 1st, 2nd, 3rd, 4th, 7th, Myrtle DeLaune, School, Barrilleaux, Justin, Willow, South Francis, Catherine, Oak, Elizabeth, Ethel, and Walnut Streets. Streets may be added or removed from the project based on construction cost estimates. Alternate bids will also be included with the hopes that the bids will come in lower than the estimate. the funds have been approved by the Bond Commission and an amendment to the Cooperative Endeavor Agreement is in process. Also a waiver of the 25% local match was requested and granted based upon that the fact that the streets needing repair are integral to LA Hwy 1 and 308.

Project ID 560516  
Project Level Agency  
LOCKPORT

# CAPITAL OUTLAY REQUEST

http://www.state.la.us/ecorts/

FISCAL YEAR 2018 - 2019

50-MG9 - Lockport Street Improvements, Design and Construction (Revised Project ID 559573 - Scope Change)

## Demonstration of Need

Page 4

Title	Lockport Street Improvements, Design and Construction (Revised Project ID 559573 - Scope Change)		
Description	Scarifying, patching, and overlaying multiple streets throughout the Town		
Location	Lockport	Present Empl.	3
Project Type	Roads/Streets/Sidewalks	Future Empl.	3
Facility Type	Sitework/Sewer/Roads	Citizens Served	2,578
Program / Service Desc.	Repairs	Daily Users	2,578

Describe the long range strategic plan (5-Yr) for the program

This project can be completed in phases as funds become available. It also will allow the Town to continue repairs on streets not in this project beyond the typical patching done currently.

## Purpose (Check all that apply)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Expand Existing Pgm   | <input type="checkbox"/> Changes in Mission             | <input type="checkbox"/> Address Actual                  |
| <input type="checkbox"/> Relocate Existing Pgm | <input checked="" type="checkbox"/> Changes in Existing | <input type="checkbox"/> Changes in Standards            |
| <input type="checkbox"/> Add New Pgm           | <input type="checkbox"/> Changes in Population          | <input checked="" type="checkbox"/> Promote Economic Dev |
| <input type="checkbox"/> Attract Business      | <input type="checkbox"/> Generate Employment            | <input type="checkbox"/> Address Code Violations         |
| <input type="checkbox"/> Other                 |   |  |

## Applicable Guidelines / Standards

Publications, regulatory agencies' guidelines for the program

DOTD 2016 Standards

Minimum or mandatory requirements for above-listed program

What alternatives were considered? (check all that apply)

- |  |                                     |   |
|--|-------------------------------------|---|
| <input checked="" type="checkbox"/> Maintaining Status Quo | <input type="checkbox"/> New Space  | <input checked="" type="checkbox"/> Renovations of Existing Space |
| <input checked="" type="checkbox"/> Use Existing Space     | <input type="checkbox"/> Less Space | <input type="checkbox"/> Expansions of Similar Program Elsewhere  |

How was the best option determined (Studies, Etc.)? Cost-Benefit Comparisons

Were feasibility studies or needs assessment reports prepared other than this application?  Yes

Preparer's Name \_\_\_\_\_ Phone \_\_\_\_\_

List socioeconomic and environmental affects of project

By repairing the streets, the citizens will have less wear and tear on their vehicles. Also better infrastructure is an incentive for incoming businesses.

Identify and describe other simliar facilities in your area and evaluate their capabilities to meet needs

Although the citizens can detour around certain areas, it is not feasible for them to avoid all of the streets in disrepair at the present time.

Request Endorsed By: Senator  Rep.  Endorser's Name: Chabert, Gisclair





Project ID 560516  
 Project Level Agency  
 LOCKPORT

# CAPITAL OUTLAY REQUEST

<http://www.state.la.us/ecorts/>

FISCAL YEAR 2018 - 2019

50-MG9 - Lockport Street Improvements, Design and Construction (Revised Project ID 559573 - Scope Change)

## Operation Budget (Expenditures)

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(Should match submittals BR-1 and BR-2 to Office of Planning and Budget)	Existing Operating Budget Current Year Budgeted	Annual Projected Increase (Decrease) After Project Completion
Salaries	22,043	0
Other Compensation	0	0
Related Benefits	11,100	0
Travel	0	0
Operating Services	62,100	0
Supplies	4,000	0
Professional Services	0	0
Other Services	0	0
Debt Services	0	0
Interagency Funds	0	0
Acquisitions	0	0
Major Repairs	0	0
Unallocated	0	0
<b>Total Expenditures</b>	<b>99,243</b>	<b>0</b>
<b>Total Positions</b>	<b>0</b>	<b>0</b>

## Operation Budget (Financing)

State General Fund (Direct)	0	0
State General Fund by:		
Interagency Transfer	99,243	0
Fees and Self-Generated Rev.	0	0
Statutory Dedications	0	0
Interim Emergency Board	0	0
Federal Funds	0	0
<b>Total Financing</b>	<b>99,243</b>	<b>0</b>

## Balance

Excess / Deficiency of Expenditures Over Financing (should = 0)	0	0
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## Operating Budget (Summary)

	Year 1	Year 2	Year 3	Year 4	Year 5
State Gen. Fund (Direct)	0	0	0	0	0
Interagency Transfer	99,243	110,000	120,000	130,000	140,000
Fees/Self-Gen. Revenue	0	0	0	0	0
Statutory Dedications	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0
Federal Funds	0	0	0	0	0
<b>Total Means of Financing</b>	<b>99,243</b>	<b>110,000</b>	<b>120,000</b>	<b>130,000</b>	<b>140,000</b>

## Comments

Project ID 560516  
Project Level Agency  
LOCKPORT

# CAPITAL OUTLAY REQUEST

<http://www.state.la.us/ecorts/>

FISCAL YEAR 2018 - 2019

50-MG9 - Lockport Street Improvements, Design and Construction (Revised Project ID 559573 - Scope Change)

## Certification Questionnaire

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1) What was your budget for capital improvements for the last 3 years?

Current Year  Last Year  2 Years Ago

2) What was your undesignated/unreserved general fund balance for the last 3 years?

Current Year  Last Year  2 Years Ago

3) What was your designated/reserved general fund balance for the last 3 years?

Current Year  Last Year  2 Years Ago

4) What is your ad valorem tax capacity?

Millage Authorized  Millage Levied  (mills)  
When did you last have an election to renew or increase millage?   
Did the electors approve or reject the millage renewal or increase?  approve  reject  
How much was requested?  (mills)

5) What is your local sales tax?

Percent Authorized  Percent Levied   
When did you last have an election to renew or increase the percent?   
Did the electors approve or reject the percent renewal or increase?  approve  reject  
How much was requested?  (percentage)

6) Have you had an election to obtain voter approval for a bond issue for this or other projects?  yes  no

Did the electors approve or reject the issue?  approve  reject  
Do you plan to have an election to obtain voter approval for a bond issue for this or other projects?  
 yes  no

7) Is this project for which you are requesting state funding the type for which revenue will be generated?

yes  no

(i.e. parking fees; water; sewer or other utility fees; etc.)

If so, please describe the source and projected amount of the revenue.

Source 1	<input type="text"/>	Amount	<input type="text" value="0"/>
Source 2	<input type="text"/>	Amount	<input type="text" value="0"/>
Source 3	<input type="text"/>	Amount	<input type="text" value="0"/>

8) How much do you receive from the Parish Transportation Fund?

Current Year	<input type="text" value="19,000"/>
Last Year	<input type="text" value="20,115"/>
2 Years Ago	<input type="text" value="25,000"/>

9) Have you been approved for or received funding from any other state program for this project?  yes  no

If so, how much and from what source?

Source 1  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Source 2  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Source 3  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Source 4  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Project ID **560516**  
Project Level **Agency**  
LOCKPORT

# CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018 - 2019

<http://www.state.la.us/ecorts/>

50-MG9 - Lockport Street Improvements, Design and Construction (Revised Project ID 559573 - Scope Change)

## Certification Questionnaire (cont)

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10) Have you been approved for or received funding from any federal program for this project?  yes  no

If so, how much and from what source?

Source 1  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Source 2  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Source 3  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Source 4  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

11) Have you been approved for or received funding from any private source for this project?  yes  no

If so, how much and from what source?

Source 1  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Source 2  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Source 3  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

Source 4  
Agency/Program   
Current Year   
Last Year   
2 Years Ago   
Status

12) If not a local government entity, describe the legal status of your entity.

The above information is certified by:

Name:

Title:

Contact Person:

Date:

Phone Number:

Office of the Commissioner  
State of Louisiana  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

March 5, 2018

Sue Israel  
Board Secretary  
Interim Emergency Board  
Post Office Box 44500  
Baton Rouge, Louisiana 70804

Re: Capital Outlay Scope Change Request  
Town of Lockport  
Lockport Street Improvements, Planning and Construction (Lafourche)  
FPC Project Number 50-MG9-15-01

Dear Ms. Israel:

As provided for in R.S. 39:461.9, I request the Interim Emergency Board (IEB) consider a scope change for the capital outlay project for Town of Lockport, "Lockport Street Improvements, Planning and Construction" (Lafourche, FPC Project Number 50-MG9-15-01).

The FY2017-2018 capital outlay request indicated that the street improvements would include portions of Catherine, Myrtle DeLaune, 3rd, School, Justin, Barrilleaux, Comeaux, Church, Canal, 1st, and Veterans streets. Some of those streets will be repaired by the Louisiana Department of Transportation and Development as part of a road transfer agreement or have been repaired as part of other projects, which will result in some funds remaining in the appropriation. Therefore, the Town would like to revise the streets list for the project as follows: 1st, 2nd, 3rd, 4th, 7th, Barrilleaux, Willow, Myrtle DeLaune, Walnut, Catherine, South Francis, Comeaux, School, Oak, Elizabeth, and Justin Streets.

I request that the IEB change the scope as indicated above. Please advise if you need further information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Barbara Goodson".

Barbara Goodson  
Deputy Commissioner of Administration

BG/srw

Enclosures

Project Id 560521  
 Stage 4

**CAPITAL OUTLAY REQUEST**  
 FISCAL YEAR 2018 - 2019

**Prior Funding**

FPC Project No. Assigned to Prior Funding

Sub-project No.

Authorized Means of Financing	Amount	Year	Act#	Priority	Bond	Credit
	\$0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
	0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
	0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
	0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
	0	0		0	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total</b>	\$0					

**Proposed New Funding**

This project does not require funding in Year 1.

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
State Funds	\$382,500	\$1,117,500	\$0	\$0	\$0	\$1,500,000
*Local Funds	0	0	0	0	0	\$0
*Reimbursement Bonds	0	0	0	0	0	\$0
*Fees/Self-Gen. Rev.	0	0	0	0	0	\$0
*Revenue Bonds	0	0	0	0	0	\$0
**Statutory Dedications	0	0	0	0	0	\$0
*Federal Funds	0	0	0	0	0	\$0
<b>Total</b>	\$382,500	\$1,117,500	\$0	\$0	\$0	\$1,500,000

\*Describe specific source of funds.

\*\*Type of Statutory Dedication

What fiscal year (FY) was the project or program first submitted for consideration?

**Agency Impact Statement**

I hereby certify that this project has been reviewed, approved, and integrated into our department's long range strategic plan and five year budget. The impact of this project's operating budget has been approved.

Name  Title  Date

**Comments**

The Town of Lockport has many streets that have been patched several times in the past and are now in disrepair. The Town has a priority list of streets that need repairing but the annual budget only allows for patching, not scarifying and overlays that are necessary. The original appropriation listed several streets that have either been repaired as part of another project or will be repaired by LA DOTD as part of a road transfer agreement with the Town. Therefore, the Town has modified the original list to include parts of 1st, 2nd, 3rd, 4th, 7th, Barrilleaux, Willow, Myrtle DeLaune, Walnut, Catherine, South Francis, Comeaux, School, Oak, Elizabeth, and Justin Streets. Myrtle DeLaune Street is new construction. The funds have been approved by the Bond Commission and an amendment to the Cooperative Endeavor Agreement is in process. Also a waiver of the 25% local match was requested and granted based upon that the fact that the streets needing repair are integral to LA Hwy 1 and 308.