

Delegated Project Request for FP&C Miscellaneous Concurrence

Project Number:	Agency Name:
Project Name:	Agency Address:
Project Location:	
Site Code:	Agency Contact:
Building ID:	Email:

To be completed by the Agency

Concurrence in Purchase of Equipment

The following information is attached and the Agency requests FP&C's concurrence in purchasing equipment from:

_____ in the amount of _____
(Supplier) (Total Bid)

CHECK BOX AND ATTACH SUPPORTING DOCUMENTATION AS APPLICABLE

Equipment list with itemized costs (with specifications, if applicable)

BY CHECKING THE BOXES BELOW, I CONFIRM THE FOLLOWING HAVE BEEN ADDRESSED:

- Certified proof of publication of advertisement for procurement.
- Certified tabulation of bids or quotes with recommendation for acceptance.

Miscellaneous Concurrence Request – use for testing, abatement, etc. (Include itemized cost breakdowns for any services listed.)

- _____
- _____

Agency: _____
(Agency Signature*)

Date: _____

**Agency Signature certifies that all provisions of the CEA have been met.*

(Type or Print Name)

To be completed by FP&C and returned to the Agency

FP&C concurs
(Agency must submit all invoices to FP&C for payment)

FP&C does not concur
Reason: _____

(Agency must resolve and then submit another Request for FP&C Miscellaneous Concurrence)

FP&C concurs, with exceptions (see attachment)

FPC Project Manager: _____
(Signature*)

Date: _____

Remit to: FPC-CEA @la.gov

08/08/2025