
Water Sector Program Notice of Contract Award

Date Received by State _____

- *Louisiana law, LA RS 38:2215, requires mutual written agreement between the parties if the time between the bid opening and contract award exceeds 45 days.*
- *If more than 90 days transpire between bid opening and contract award date, ensure that the wage decision(s) in effect on the contract award date becomes a written part of the construction contract.*
- *Send this Notice to OCD within 30 days of the contract award date.*

1. Water Sector Program Grant Information: _____

Grantee Name _____

Subrecipient Number _____

2. A prime construction contract has been awarded as follows: _____

Name of prime contractor _____

Type of work to be done _____

Bid Opening Date _____

Date of contract award _____

Estimated date of start of construction _____

3. Components of the above listed contract identified by source, purpose and amount: _____

<u>Source</u>	<u>Amount</u>
_____	_____
_____	_____
_____	_____
_____	_____

4. Total Amount of Contract Award (All funds—Local, WSP, etc.) _____

5. A copy of the certified and itemized bid tabulation is attached: Yes _____ No _____

Please do not attach unrequested documents such as: minutes of bid opening, list of attendees, LA Uniform Public work bid form, or resolution to award the contract.

6. Comments: _____

7. Signed _____

Signature of Grantee's CEO

8. Date _____

Instructions for Notice of Contract Award

1. Grantee Name Subrecipient Number	Name of Entity that is the recipient of grant funds. Subrecipient number assigned to Grantee.								
2. A prime...contract...	<p>Name: Name of prime contractor. Work Description: Examples: water, sewer Bid Opening Date: Date bids opened. Date of Award: Official date of action by Grantee. Estimate: An estimated date that construction will begin.</p>								
3. Components of the above listed contract...source & amount	<p>Components of the construction contract must be identified by source and amount. Example:</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>Source</u></th> <th style="text-align: center;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">WSP</td> <td style="text-align: center;">500,000.00</td> </tr> <tr> <td style="text-align: center;">USDA</td> <td style="text-align: center;">300,000.00</td> </tr> <tr> <td style="text-align: center;">Local Gov.</td> <td style="text-align: center;">50,000.00</td> </tr> </tbody> </table> <p>Some construction contracts only involve WSP funds. For such cases, use a one-line entry.</p>	<u>Source</u>	<u>Amount</u>	WSP	500,000.00	USDA	300,000.00	Local Gov.	50,000.00
<u>Source</u>	<u>Amount</u>								
WSP	500,000.00								
USDA	300,000.00								
Local Gov.	50,000.00								
4. Total amount of contract award	<p>Components amounts added together should equal the total of the prime construction contract referred to under item "2". From the example in "3", above, the total would be \$850,000.00. Enter the original amount of the award prior to any change orders.</p>								
5. Copy of the Certified and Itemized Bid Tabulation attached	A bid tabulation should be attached to this notice. Indicate whether the bid tab is attached by marking "yes" or "no". If no, explain why in the comment section of row 6.								
6. Comments	Enter any applicable comments.								
7. Signature	Signature of the Grantee's Chief Executive Officer.								
8. Date	Date on which the form is prepared (not the contract award date). It must be sent to OCD within 30 days of the award of the contract.								