

Request for FP&C Concurrence in Construction Contract Award / Change Order

Project Number:

Agency Name:

Project Name:

Agency Address:

Site Code:

Agency Contact:

Building ID:

Email:

To be completed by

The following information is attached and the _____ requests FP&C's concurrence in the award of / change to the construction contract for:

_____ to _____ due _____
(Total Proposed Contract Amount) (Contractor) (Proposed End Date)

CHECK BOX AND ATTACH SUPPORTING DOCUMENTATION AS APPLICABLE:

- Any addenda published during the Bid / Proposal process (*Digital submittal is acceptable*)
- Proof of publication of advertisement for bids
- Bid or Proposal Tabulation Form with agency recommendation of award.
- Proposed Change Order (Change Order Number__) (*Input total proposed contract amount above*)
- Joint Legislative Committee on the Budget (JLCB) Action Required.
- Other _____

Agency:

(Agency Signature*)

Date: _____

***Agency Signature certifies that all provisions of the CEA have been met.**

(Type or Print Name)

AFTER CONCURRENCE PROVIDE COPIES OF ALL CONTRACTS / CHANGE ORDERS TO FPC UPON EXECUTION

To be completed by FP&C and returned to

- FP&C concurs in the award of / change to the Contract for Construction
(_____ must submit all invoices to FP&C for payment)
- FP&C does not concur in the award of / change to the Contract for Construction
Reason: _____

(_____ must resolve and then submit another Request for FP&C Concurrence in Construction Contract Award / Change Order)

FPC Project
Manager:

(Signature)

Date: _____

Remit to: FPC-CEA@la.gov
Division of Administration
Facility Planning & Control
1201 N 3rd St. Suite 7-120
Baton Rouge, LA 70802

10/3/2024