

Delegated Project Request for FP&C Concurrence in Design Contract Award / Amendment

Project Number:	Agency Name:
Project Name:	Agency Address:
Project Location:	
Site Code:	Agency Contact:
Building ID:	Email:

To be completed by the Agency

The following information is attached and the Agency requests FP&C's concurrence in the award / amendment of the Design contract for:

_____ to _____ with an AFC of _____
(Total Proposed Fee) (Designer) (AFC)

CHECK BOX AS APPLICABLE (THE FOLLOWING REQUIRE ATTACHMENTS):

- ☐ Proposed Design Contract
- ☐ Exhibit B Fee Calculation (Not Required For Selection Board Contracts)
- ☐ Proposed Design Contract Amendment (Amendment Number ____)

** Brief description of amendment _____

☐ Other _____

Agency: _____
(Agency Signature*)

Date: _____

****Agency Signature certifies that all provisions of the CEA have been met.***

(Type or Print Name)

AFTER CONCURRENCE PROVIDE COPIES OF ALL CONTRACTS / AMENDMENTS TO FPC UPON EXECUTION

To be completed by FP&C and returned to the Agency

- ☐ FP&C concurs in award / amendment of a Design Contract
(Agency must submit all invoices to FP&C for payment)
- ☐ FP&C does not concur in award / amendment of a Design Contract
Reason: _____

(Agency must resolve and then submit another Request for FP&C Concurrence in Design Contract Award / Amendment)

FPC Project Manager: _____ Date: _____
(Signature)

Remit to: **FPC-CEA @la.gov**

7/16/2025