

Louisiana Community Development Block Grant



PROGRAM WORKSHOP 2026-2027 PROGRAM CYCLE

OFFICE OF COMMUNITY DEVELOPMENT –LOCAL GOVERNMENT ASSISTANCE

GENERAL PRESENTATION INFORMATION



Webinar is being recorded and will be posted on our website as well as our YouTube channel.

Questions can be entered into the chat box.

Written questions should be submitted to OCD-LGA by emailing denease.mcgee2@la.gov by 4:00 pm Friday, January 31, 2025.

FAQs will be posted on our website at a later date. These will be updated as needed throughout the application process.

AGENDA

- Program Overview
- Economic Development
- Citizen Participation
- Procurement
- Make a Difference (MAD)
- Public Facilities
- Clearance

Community Development Block Grant Program

Appropriated by Congress and allocations are determined by the U.S Department of Housing and Urban Development

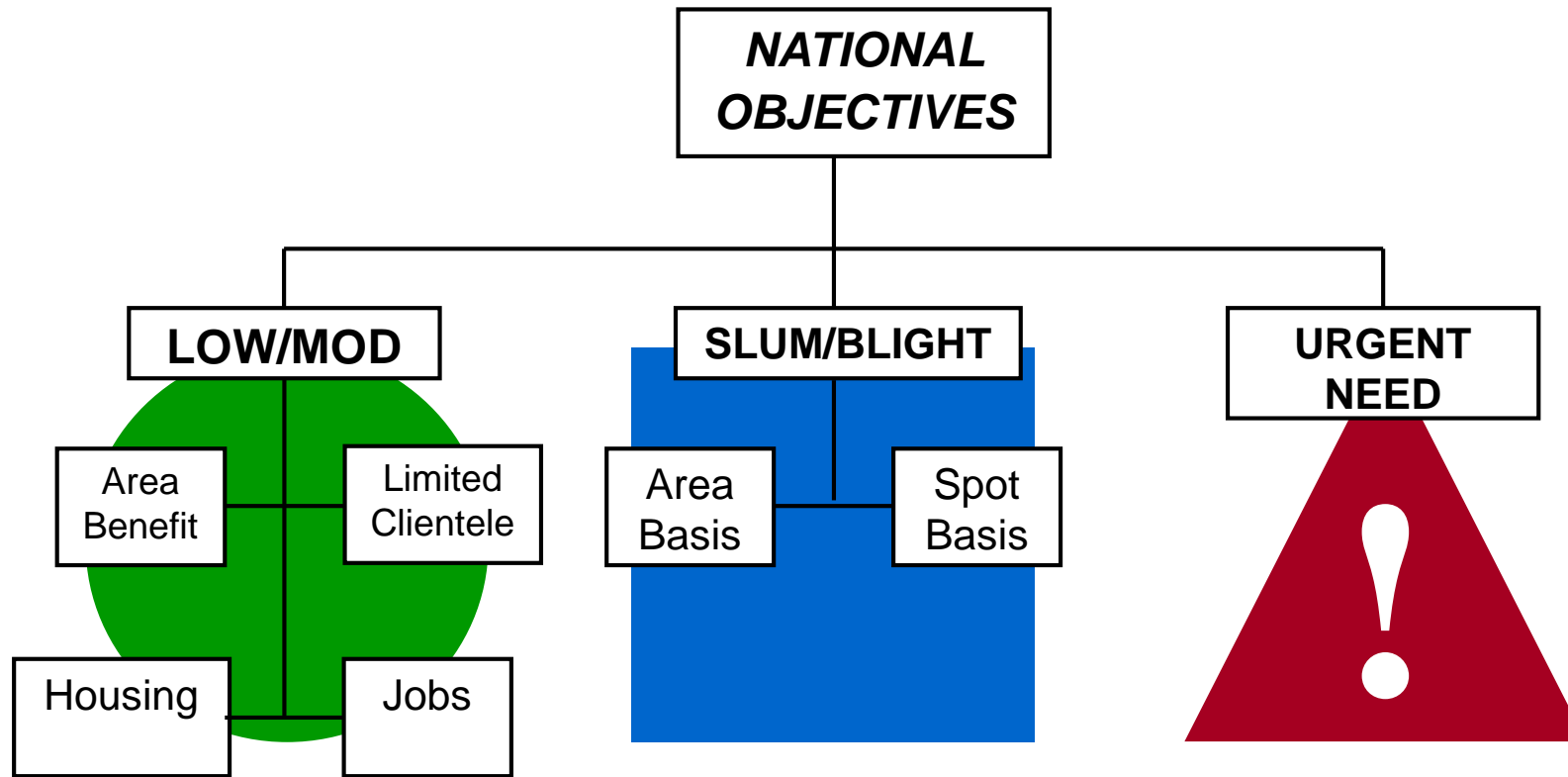
Distribution of annual allocation is determined by OCD-LGA and approved by HUD

Funds must be distributed to non-entitlement local governments

Funds must meet national objective and be spent on an eligible activity



STATE PROGRAM NATIONAL OBJECTIVES



Categories of CDBG Eligible Activities

<https://www.hudexchange.info/resource/2179/guide-national-objectives-eligible-activities-state-cdbg-programs/>

Acquisition of Real Property

Public Facilities and Improvements and Privately-Owned Utilities

Code Enforcement

Clearance, Rehabilitation, Reconstruction, and Construction of Buildings (including Housing)

Architectural Barrier Removal

Loss of Rental Income

Disposition of Real Property

Public Services

Payment of the Non -Federal Share

Relocation

Planning and Capacity Building

Program Administrative Costs

Activities Carried Out through Nonprofit Development Organizations

Economic Development Assistance to For-Profit Business

Microenterprise Assistance

Homeownership Assistance

Lead-based Paint Hazard Evaluation and Reduction

In-Rem Housing

Construction of Tornado-safe Shelters



AMOUNT OF FUNDS AVAILABLE

Louisiana anticipates receiving approximately \$22 million

Economic Development - \$2,000,000

Clearance - \$6,000,000

Make a Difference - \$2,000,000

Public Facilities – estimate \$12 million

Eligible APPLICANTS



All municipalities and parishes in Louisiana are eligible with the exception of the following HUD entitlement jurisdictions:

- Alexandria, Baton Rouge, Bossier City, Jefferson Parish (including Grand Isle, Gretna, Harahan, Jean Lafitte, and Westwego), Kenner, Lafayette Parish Consolidated Government, Lake Charles, Monroe, New Orleans, St. Tammany Parish (including Abita Springs, Covington, and Madisonville), Shreveport, Slidell, Terrebonne Parish Consolidated Government, and Thibodaux.



ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT PROGRAM

- Established to provide funding **to local governments** for the expansion of economic opportunities.

Awards are made continually April 1 through March 31 of each program year and are subject to the availability of funds.

Current Allocation - \$2,000,000

ALLOCATION

The amounts available are limited by the number of new, permanent, full time jobs created, based on a maximum of \$35,000 per job for publicly-owned infrastructure.

Reimbursement of up to \$100,000 for program administration, including a maximum for pre-agreement costs of either \$9,000, if the ERR is submitted prior to application submittal, or \$4,000 if it is not.

New or Startup Businesses

\$700,000 (including administrative and pre-agreement costs of up to \$100,000) grant for either publicly-owned infrastructure, or for purchase, rehabilitation or construction of a publicly-owned building.

Expansion of Existing Businesses

- **\$1,100,000 (including administrative and pre-agreement costs of up to \$100,000) grant for either publicly-owned infrastructure, or for purchase, rehabilitation or construction of a publicly-owned building.**
- At the State's discretion, in the case of large projects substantially exceeding the minimum private investment ratio and the number of required jobs, a grant may be awarded over the maximum amount, provided that all other funding criteria are met.

ELIGIBLE ACTIVITIES

- An activity may be assisted in whole or in part with CDBG funds if the activity is defined as eligible under Section 105(a)(2), 105(a)(17), and 105(a)(14) of Title I of the Housing and Community Development Act of 1974, as amended, {current law 42 USC 5305}.
- The LCDBG Economic Development set-aside is typically used to provide grants to local governments for infrastructure improvements which will facilitate the location of a particular business. Examples include sewer, water, and street/road access on public property to the private industrial/business site boundaries.
- Direct assistance for buildings, equipment, etc. for a private business.
- Job training necessary for persons filling positions for CDBG-eligible economic development activities. May also include outreach, screening, referral, and placement of applicants.
- Funding also allowed for program administration.

570.203
Special Economic
Development

Eligible Activities

570.203(a)

“acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures”

570.203(b)

“assistance to a private for-profit business, including, but not limited to, grants, loans, loan guarantees, interest supplements, technical assistance...”

570.203(c)

“services in connection with activities eligible under this section, including, but not limited to, outreach efforts to market available forms of assistance; screening of applicants; reviewing and underwriting applications for assistance; preparation of all necessary agreements”

INELIGIBLE ACTIVITIES

Relocation of any industrial or commercial plant, facility or operation from one labor market area to another, if the relocation is likely to result in a significant loss of employment in the labor market area from which the relocation occurs.

Projects in which an elected official or a member of his/her immediate family has a financial interest in the assisted business.

Funds cannot be used to acquire, construct or rehabilitate a building or to create a general industrial park project with the hope of attracting future businesses/industries.

NATIONAL OBJECTIVE MUST BE MET

Principal benefit to low/mod income (LMI) persons – Jobs and area wide benefit for businesses that provide goods and services to LMI residential areas.

FUNDING CRITERIA

- A firm financial commitment from the private sector. The private funds/public funds **ratio must not be less than 1:1**.
- Cost per new, full-time job created must not exceed \$35,000.
- A **minimum of 10 jobs** must be created or retained.
- Employment of a **minimum of 51%** of persons with household income, at the time of employment, that is within the local area **low/moderate income** limits.

FUNDING CRITERIA

- Documentation on the management, marketing, financial and economic feasibility for the proposed activities.
- The review factors consist of the following: project creditworthiness; sufficient developer equity; the ratio of private funds to public funds; the number of jobs that will result, in proportion to the money invested; and the applicant's performance with any prior CDBG grants or loans from the State.
- Activities must be consistent with the current Consolidated Annual Action Plan.

ADDITIONAL REQUIREMENTS

If the grantee is requesting LCDBG funding for consulting and/or engineering fees, all Federal Procurement guidelines must be met.

All CDBG grantees must follow Citizen Participation guidelines.

PRE-APPLICATION

Pre-application workbook required.

Pre-application meeting scheduled after acceptance of complete pre-application workbook.

Based on the outcome of the pre-application meeting the local government is invited to submit an application and can begin counting jobs.

APPLICATION

Application can be found on our website at:

<https://www.doa.la.gov/doa/oed-lga/lcdbg-programs/economic-development/>

- Must be submitted with all supporting documentation.

Once the application is executed (signed by Chief Elected Official), the Assisted Business cannot make any choice limiting actions for the project until the Environmental Review Record (ERR) is completed and approved.

- Choice limiting actions include – acquisition of real property, leasing property, rehabilitation, repair, demolition, disposition, construction of buildings or structures, relocating buildings or structures, site preparation, conversion of land or buildings/structures, entering into new contracts...

AWARD

All LCDBG contracts will be with the Local Government (Grantee).

All infrastructure improvements will be owned by the Local Government.

CONTACTS

Email

Janelle Dickey: Janelle.Dickey@la.gov

William Hall: William.Hall@la.gov

Ashley Smith: Ashley.Smith9@la.gov

Kenya Wallace: Kenya.Wallace2@la.gov

Or Call

225-342-7412

Citizen Participation



Citizen Participation Requirements

Each applicant/grantee shall provide citizens with adequate opportunity to participate in the planning, implementation, and assessment of the CDBG program.

The applicant/grantee shall provide adequate information to citizens, hold a public hearing at the initial stage of the planning process to obtain views and proposals of citizens, and provide opportunity to comment on the applicant's/grantee's community development performance.

Citizen Participation Process

Citizen Participation Plan
Notification and Holding of
Public Hearing
Submit Application



Citizen Participation Plan

Must develop and adopt a CP Plan prior to application preparation.

Must be made available to the public at the beginning of the planning stage (the first public hearing).

CP Plan must (at a minimum):

Provide for and encourages citizen participation (especially L/M).

Provide citizens with reasonable and timely access.

- To meetings, information, and records related to the project.

Provide for technical assistance.

Provide for public hearings to obtain citizen views.

Provide for a formal written procedure which will accommodate a timely written response to written complaints and grievances.

Identify how the needs of non-English speaking residents will be met.

Sample plan is on the CDBG website.

First Public Hearing

Public notice must be given at least five (5) days in advance.

Plan hearings and notices early in the process to ensure adequate opportunities to achieve public participation.

Must provide accommodations for handicapped and non-English-speaking persons.

- Physical assistance, interpreters, etc.

Must encourage citizens, with emphasis on L/M, to participate and submit their views.

Must be made aware of when and where to submit those views and proposals.

First Public Notice Must Include:

The amount of funds available for proposed community development.

The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income.

The plans of the applicant for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by persons actually displaced as a result of such activities.

If applicable, the applicant must provide citizens with information regarding the applicant's performance in prior LCDBG programs funded by the state.

Note: Written minutes and a roster of attendance must be retained.

Citizen Participation Also Includes

Technical Assistance

- TA must be provided to facilitate citizen participation upon request.

Amendments

- Grantee must involve citizens in program amendments.
- Public hearing must be held prior to submittal of the program amendment.
- Minutes and roster must be included with amendment request.
- Exception: Not required if acquisition is being eliminated.

Performance Hearing

- Obtain citizen views and respond to questions relative to program performance.
- After construction is completed.
- Copy of notice and minutes must be submitted with closeout documents.

Successful Citizen Participation

CP Plan should be first

Hybrid meetings are encouraged

A notice in a newspaper is required, but other methods of contacting the public are encouraged!

Make sure your notice runs in the paper

Start early

Stick to your CP Plan

Threshold requirement for all programs

Procurement



**Professional
Services**

Components of Requests for Proposals (RFP) and Requests for Qualifications (RFQ)

OFFICE OF COMMUNITY DEVELOPMENT-LOCAL GOVERNMENT ASSISTANCE

Methods of Procurement- Competitive Proposals

HUD Handbook 7460

Competitive Proposal

- Is a formal method of procurement that provides for evaluation and selection of offerors/proposers on the basis of technical factors [or “qualitative” or “non-cost” factors] other than just price
- the lowest price may not necessarily be the best value.
- permits **tradeoffs** among cost or price and other non-cost factors

Methods of Procurement- Competitive Proposals

HUD Handbook 7460

Competitive Proposal

Sealed Bidding vs. Competitive Proposals.

“Unlike sealed bidding, the competitive proposal method permits: consideration of technical factors other than price;

Award is normally made on the basis of the proposal that represents the best overall value to the *UGLG*, considering price and other factors, e.g., technical expertise, past experience, quality of proposed staffing, etc., set forth in the solicitation and not solely the lowest price.”

Methods of Procurement- Competitive Proposals

HUD Handbook 7460

Competitive Proposal

“Generally, the competitive proposals method should be used whenever any of the following conditions exist:

The requirement cannot be described specifically enough to permit the use of sealed bidding. In other words, the work is not definite enough to accurately estimate the total cost of the contract.

The nature of the requirement is such that the *UGLG* needs to evaluate more than just price to be sure that the prospective contractor understands the *UGLG*'s needs and can successfully complete the contract, especially when contracting for professional services.

The requested work lends itself to different approaches, e.g., proposals.”

Format of Competitive Proposals

Format for Requests for Proposals (RFPs) and Requests for Qualifications (RFQs) found on our website under the Forms & Information tab.

<https://www.doa.la.gov/doa/oed-lga/cdbg-and-cdbg-cv/lcdbg-programs/forms-and-information/>

COMPONENTS OF REQUESTS FOR PROPOSALS (RFPs) AND QUALIFICATIONS (RFQs)

PURPOSE

purpose to explain why the Unit of General Local Government is issuing this proposal

OBJECTIVE

purpose to explain what this purchase/acquisition/procurement is seeking to obtain

BACKGROUND OF THE ISSUER

purpose to provide information on the UGLG and pertinent information on the project

DEFINITIONS

purpose to identify any items that are peculiar to the procurement optional

PROJECT DESCRIPTION

purpose to provide sufficient information for proposers to estimate work efforts and time needed to accomplish tasks

SCHEDULE OF EVENTS

purpose to outline the significant events of the procurement

RFP/RFQ Announced/Issued

Pre-Proposal Conference optional

Proposer Inquiry Deadline optional

Response to Inquiries optional

Proposal Due Date

Extended Deadline optional

Oral interviews/negotiation optional

SCOPE OF SERVICES

purpose to identify what tasks and/or accomplishments contractor will perform

Tasks to be performed

Objectives optional

Requirements optional

Components for Competitive Proposals

PURPOSE

Explains why the Unit of General Local Government is issuing this proposal

OBJECTIVE

Explains what this procurement is seeking to obtain

BACKGROUND OF THE ISSUER

Provides information on the UGLG and pertinent information on the project

DEFINITIONS

Identifies any items that are peculiar to the procurement

PROJECT DESCRIPTION

Provides sufficient information for proposers to estimate work efforts and time needed to accomplish tasks

SCHEDULE OF EVENTS

Outlines the significant events of the procurement

SCOPE OF SERVICES

Identifies what tasks and/or accomplishments contractor will perform

CONTRACT AND PAYMENTS

Identifies the type of contract and type(s) of prices that will be utilized in the contract, duration of the contract

Components for Competitive Proposals -continued

PROPOSERS INFORMATION

Identifies relevant information about each proposer

SELECTION PROCESS

Identifies how and who will be conducting the evaluation; one step or two step process, interviews

EVALUATION CRITERIA

Threshold Requirements:

States minimum requirements for all proposers to compete

Weighted Evaluation Criteria

States the criteria for comparison of proposers and selection of contractor

PRICE/COST

Identifies how much weight price/cost; required for all procurement except design professionals

SUBMISSION REQUIREMENTS

- Request additional or pertinent information not elsewhere requested
- States Requirements for Submission of RFP/RFQ

Component for Competitive Proposals –EVALUATION CRITERIA

EVALUATION CRITERIA

HUD HANDBOOK 7460

“The RFP must contain a clear statement of the evaluation factors to guide the offerors in structuring their proposal.

The written statement of evaluation factors and their relative values clarifies each important factor to the offerors and ensures a fair selection process.

The evaluation criteria should be tailored to fit each procurement.”

“The evaluation shall be based on the evaluation factors set forth in the RFP. Factors not specified in the RFP shall not be considered.”

Component for Competitive Proposals –EVALUATION REQUIREMENTS

EVALUATION REQUIREMENTS

HUD Handbook 7460

“The *UGLG* should make sure that the submission ... (2) are consistent with the factors used for evaluation. For example, if the RFP indicates that proposals will be evaluated based on similar experience in the particular activity, the *UGLG* should make sure that it requests respondents to include information on relevant past experience.”

Component for Competitive Proposals –EVALUATION CRITERIA

EVALUATION CRITERIA

Threshold Requirements:

States the minimum requirements for all proposers to compete

Threshold Requirements:

Proposers must meet the following requirement to be considered for this service. Each item listed below should be presented in the response in such a manner that the UGLG can easily determine the firm's eligibility:

Proposers must have at least 1 full time Certified Project Management Professional employed with the firm for at least five years.

***Submission requirement:** Proposer must submit the resume of its Certified Project Management Professional; the date of certification; his/ her employment history including the starting date with the proposer's firm and what comparable projects he/ she has managed during their employment with the firm.*

Sample language

Component for Competitive Proposals –EVALUATION CRITERIA

EVALUATION CRITERIA

Weighted Evaluation Criteria

States the criteria for comparison of proposers and selection of contractor

Weighted Evaluation Criteria

After the initial threshold review is complete, the UGLG will determine all eligible firms and score each submittal based on the factors detailed below. In addition to price/cost; proposers/ offerors will be evaluated in the areas of experience and capabilities according to the submission requirements listed below.

Subject Area: Firm Experience

20pts

Proposers will be evaluated on the number of comparable projects completed within the last seven years.

Submission requirement: *Proposers will submit a list of comparable projects completed within the last seven years including client name, starting and end date and dollar size of the total project.*

Sample language

Contact Information

Denease McGee

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- 225-342-7530

William Hall

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- 225-342-7412

Louisiana Community Development Block Grant



Make A Difference
2026-2027 Program Cycle

OFFICE OF COMMUNITY DEVELOPMENT – LOCAL GOVERNMENT ASSISTANCE

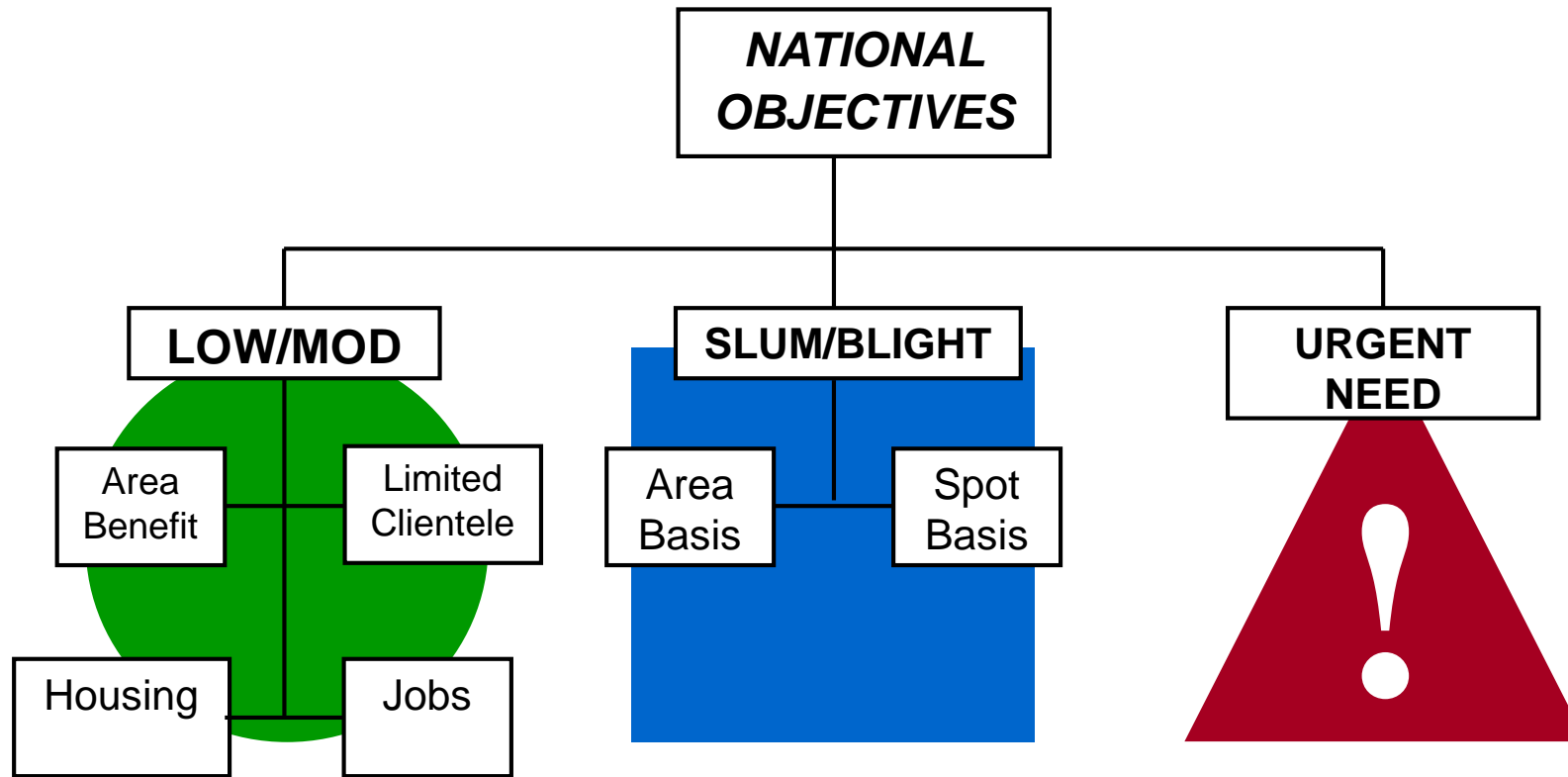
CDBG- Make A Difference

Eligible applicants may submit an application including any eligible CDBG activity defined as eligible under Section 105(a) of Title 1 of the Housing and Community Development Act of 1974, as amended that meets a national objective in an effort to have a measureable impact on the community.

CDBG- Make A Difference

Remember that all funds expended must meet a national objective and be spent on an eligible activity.

STATE PROGRAM NATIONAL OBJECTIVES



Categories of CDBG Eligible Activities

<https://www.hudexchange.info/resource/2179/guide-national-objectives-eligible-activities-state-cdbg-programs/>

Acquisition of Real Property

Public Facilities and Improvements and Privately-Owned Utilities

Code Enforcement

Clearance, Rehabilitation, Reconstruction, and Construction of Buildings (including Housing)

Architectural Barrier Removal

Loss of Rental Income

Disposition of Real Property

Public Services

Payment of the Non -Federal Share

Relocation

Planning and Capacity Building

Program Administrative Costs

Activities Carried Out through Nonprofit Development Organizations

Economic Development Assistance to For-Profit Business

Microenterprise Assistance

Homeownership Assistance

Lead-based Paint Hazard Evaluation and Reduction

In-Rem Housing

Construction of Tornado-safe Shelters

CDBG- Make A Difference – Timeline FY 2026 Program

Letters of Intent – Due in OCD-LGA by May 22, 2025.

Invitations to Apply – Anticipated to be issued by August 4, 2025.

Application Workshops- Anticipated to be scheduled August 18, 2025.

Applications Due Date – December 15, 2025

CDBG- Make A Difference – Timeline FY 2027 Program

Letters of Intent – Due in OCD-LGA by May 22, 2026.

Invitations to Apply – Anticipated to be issued by August 4, 2026.

Application Workshops- Anticipated to be on August 18, 2026.

Applications Due Date – December 15, 2026.

CDBG- Make A Difference

Projects that include engineering/architectural services should consult the Engineering Fee Schedules and Policies document on the OCD-LGA website.

Pre-agreement costs are not eligible.

Administrative costs will be allowed up to \$100,000, depending on grant amount and type of projects involved.

Remember, if CDBG funds will be used to pay for professional services, federal procurement requirements apply.

CDBG- Make A Difference Grant Amounts

Minimum grant request of \$500,000, including administrative costs.

Maximum grant request of \$2,000,000, including administrative costs.

CDBG- Make A Difference Funding Caps

No more than 15% of the total amount requested can be spent on the following activities:

- Public services
- Planning and administrative costs, excluding funds for grant administration
- Clearance/Demolition

CDBG- Make A Difference Threshold Requirements

In order to be meet threshold determination

- CDBG Program grants made prior to FY 2023 must be conditionally closed out.
- UGLG may only have one grant open under each program, with the exception of the Economic Development program which allows multiple grants.
- Audit and monitoring findings made by the State or HUD have been cleared.
- All required reports, documents, and/or requested data have been submitted within timeframes established by the State.
- Any funds due to HUD or the State have been repaid or a satisfactory arrangement for repayment of the debt has been made and payments are current.
- Applicant is not on OCD-LGA sanction list.

CDBG- Make A Difference Rating Criteria

Citizen Participation Efforts – 15 points

What actions did you take to achieve citizen participation and to encourage low/moderate income persons to provide input?

Publications

Social Media

Website

Surveys

Community/Focus Groups

Public Hearings

CDBG- Make A Difference Rating Criteria

Community Support – 15 points

Is there broad-based community support for the application? Are residents involved in the planning and, if funded, committed to the implementation?

Letters

Social Media

Website

Minutes from Meetings

News articles

Petitions

CDBG- Make A Difference Rating Criteria

Low to Moderate Income – 15 points

- 51.00% to 61.00% - 5 points
- 61.01% to 75.00% - 15 points
- 75.01% to 90.00% - 20 points
- 90.01% to 100.00% - 25 points

Low/mod % will be determined by dividing the number of low/mod persons benefiting from all activities meeting a low/mod benefit national objective by the total population benefiting from all activities meeting a low/mod benefit national objective.

CDBG- Make A Difference Rating Criteria

Measurable Impact to Community – 15 points

What will be the results of the completion of your project(s)? How will you measure that?

Houses rehabilitated

Demolitions completed

Area benefit

Jobs created/retained

Training completed

Services provided

CDBG- Make A Difference Application Process – FY 2025

Letter of Intent must be submitted to OCD-LGA by May 22, 2025 including the following:

- Description of the project(s).
- Paragraph addressing each rating criteria.
- Citizen participation documentation attachment.

CDBG- Make A Difference Application Process

OCD-LGA will review letters of intent and issue invitations to apply based on the following:

- Activities included
- Capacity
- Sustainability
- Citizen participation requirements
- Fund availability
- Threshold Determination

CDBG- Make A Difference Application Process – FY 2025

Application webinar is anticipated to be scheduled August 18, 2025.

Full applications must be received in OCD-LGA by December 15, 2025.

Make A Difference Staff

Traci Watts, traci.watts@la.gov, 225-342-0148

Heather Paul, heather.paul@la.gov, 225-342-7418

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Public Facilities

SEWER, STREETS, & WATER IMPROVEMENTS

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Priorities of PF Program

Sewer Improvements

Potable Water Improvements

Street Improvements



SIZE OF GRANTS

The State has established the following funding ceilings:

\$2,000,000 – Sewer Treatment

\$2,000,000 – New Sewer Collection

\$2,000,000 – Existing Sewer Collection Rehabilitation

\$2,000,000 – Potable Water

\$1,000,000 – Streets

A minimum construction amount of \$350,000 is required

APPLICATION PROCESS



Phase I – For FY 2026 and FY 2027

- Project severity packages are due in OCD by May 22, 2025
- Scores will be assigned

Phase II – For FY 2026

- Threshold determination date is July 21, 2025
- Applicants must meet threshold criteria and be within the top seventy percent of project severity scores of those that meet threshold criteria on July 21, 2025
- Invitations to submit full application will be issued around August 4, 2025
- Full applications due in OCD by December 15, 2025

APPLICATION PROCESS



Phase II – For FY 2027

- Threshold determination date is July 21, 2026
- Applicants must meet threshold criteria and be within the top seventy percent of project severity scores of those that meet threshold criteria on July 21, 2026
- Invitations to submit full application will be issued around August 4, 2026
- Full applications due in OCD by December 15, 2026

ADDITIONAL PROGRAM REQUIREMENTS (NOT ALL INCLUSIVE)



- Applicants seeking fees for design professionals must have procured professionals in accordance with federal requirements.
- Each application can only include services from one engineering firm.
- Applicants must meet federal citizen participation requirements.

RATING CRITERIA FOR PF PROGRAM: Max 78 points

CRITERIA



Benefit to low and moderate income persons – 5 point

- Applications benefiting 60% or more low/moderate persons

Cost effectiveness – 10 points

- Scores are awarded in comparison to other applications in the same project category and population group.
- Lowest cost effectiveness in each group receives 10 points and other scores are awarded based on the following calculation.
- $CE\ Points = \frac{\text{Lowest Cost per Person Benefiting}}{\text{Applicant Cost per Person Benefiting}} \times 10$
- Not all costs are included in this calculation.
- Engineering cost will be factored in to cost effectiveness, if paid by grant funds.

RATING CRITERIA FOR PF PROGRAM

CRITERIA

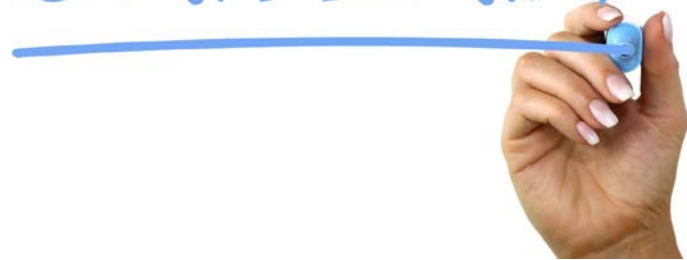


Consolidation of systems: 4 points

- Points awarded to applications that include the consolidation of two or more existing water or sewer systems into one larger system.
- One or more of the systems must be dissolved and fully absorbed into the larger system. Purchase only systems are not considered a consolidation.
- A meeting must be scheduled with OCD to discuss a consolidation project prior to submitting the project severity package. Form included in the project severity package.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



Application completeness: Up to 2 points

- 1 point for application that includes all required forms/documentation
- 1 point for application that does not require revisions in order to score the application.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



Resiliency: 5 points

- Applications that include a resiliency plan as a separate attachment to the project description (included in full application) and specific item(s) of improvements are included on the cost estimate that coincide with item(s) identified in the resilience plan.
- Components of the resiliency plan that will be addressed in the proposed project must be separated and clearly identified in the cost estimate. Cost of resiliency plan components will not be included in the Cost Effectiveness calculation. OCD-LGA will consult with LDH to determine whether resilience items are eligible for points and not included in the cost effectiveness calculation. Because resilience needs vary by system and LDH has a better knowledge of the conditions, they will make the final determination.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



Past performance: 2 points

- Applicants will receive points unless one or more of the following is applicable when reviewing past performance of any grants funded to the applicant during the 2020-2025 LCDBG program years.
- A second contract or contract extension was required in order to complete and/or closeout the grant.
- Penalties were assessed at any time during the grant due to failure to meet a required benchmark.
- Finding of deficiency identified as “very serious” issued during the grant

RATING CRITERIA FOR PF PROGRAM

CRITERIA



Project Severity – Up to 50 points

- The maximum points available for all PF categories (sewer, water, and streets) is 73.
- Severity score is 70% of your total points and plays a large part in determining the applications that are funded.

OTHER NOTABLE CHANGES TO THE PROPOSED FY 2025 METHOD OF DISTRIBUTION



Important

If funded, water and sewer grantees will be required to participate in a rate study for the utility system included in the grant and take action to raise rates if the study determines this is necessary. Funds will not be released until this condition is met.

Applicants previously required to conduct a rate study will be required to show rates have not been reduced from level determined necessary. If rates were lowered after completion of the previously funded project, the application will not be considered.

If funded, grantees will be required to have a certified operator on staff to operate the system in order to close out the project and be in good standing with the LCDBG program.

Administrative and pre-agreement costs are not eligible under the FY 2026-2027 Public Facilities program.

Project Severity

LDH & DEQ Certification for all Severity Packages



LDH and DEQ must be contacted prior to submittal of a water, sewer and street severities.

LDH (for water systems)

- Amanda Ames – amanda.ames@la.gov

DEQ (for sewer systems)

- Scott Pierce - scott.pierce@la.gov

Both LDH and DEQ must be contacted for all types of severities.

Severity Packages that do not include the completed form will not be scored or considered for funding.

Deadline to send form: March 6, 2025

DEQ / LDH Certification Form

Name of Applicant: _____

Brief description of proposed project: _____

- For Municipalities: Does the water/sewer utility system within the corporate limits require improvements that qualify for LCDBG Public Facilities assistance? Yes [] No []

- For Parishes: Does the water/sewer utility system within the target area require improvements that qualify for LCDBG Public Facilities assistance? Yes [] No []

Signature of Responsible Entity: _____

Name of above-referenced water system: _____

Name of above-referenced sewer system: _____

*** For parish projects, attach a map of the target area(s) in relation to parish boundaries. ***

Louisiana Department of Health (for water systems only)

I agree that the above-referenced water utility system is not currently in violation of any LDH regulations that would necessitate CDBG Public Facilities assistance.

Yes [] Name (printed): _____

No [] Signature: _____

If no, state why: _____

Louisiana Department of Environmental Quality (for sewer systems only)

I agree that the above-referenced sewer utility system is not currently in violation of any DEQ regulations that would necessitate CDBG Public Facilities assistance.

Yes [] Name (printed): _____

No [] Signature: _____

If no, state why: _____

Street Severity



We ride every street in the application.

What we look for:

- CRACKING: transverse, longitudinal, shrinkage, fatigue, reflection, edge
- DISTORTION: rutting, corrugations, shoving, depressions, upheaval
- DISINTEGRATION: potholes, patch deterioration, raveling
- Overall Ride Quality

Total Field Score 100 (the divided by 2 to get Severity)

Light: 1 - 5; Moderately light: 6 - 10; Moderate: 11 - 15; Moderately severe: 16 - 20;
Severe: 21 - 25

APPLICANT	APP #									
Anchorhead	PF 2024 151						Rated by:			
							Date:			
NUMBER	STREET NAME	PROPOSED WORK	WIDTH (Ft.)	LENGTH (Ft.)	AREA (Sq. Ft.)	Crack	Distort	Disint	Overall Riding	Total
1	El Paso Avenue	Rehab	18	500	9,000					
2	Eureka Avenue	Reconstruction	20	910	18,200					
3	Hazel Avenue	Reconstruction	18	1,015	18,270					
4	California Street	Rehab	20	1,560	31,200					
5	Louisiana Street	Rehab	18	1,200	21,600					
6	Miller Avenue	New	20	1,010	20,200					
7	Tosche Avenue	Rehab	20	1,350	27,000					
8	N. LeBlanc Street	Rehab	19	1,550	29,450					

Water and Sewer Severity



Project Severity Criteria for Potable Water Applications

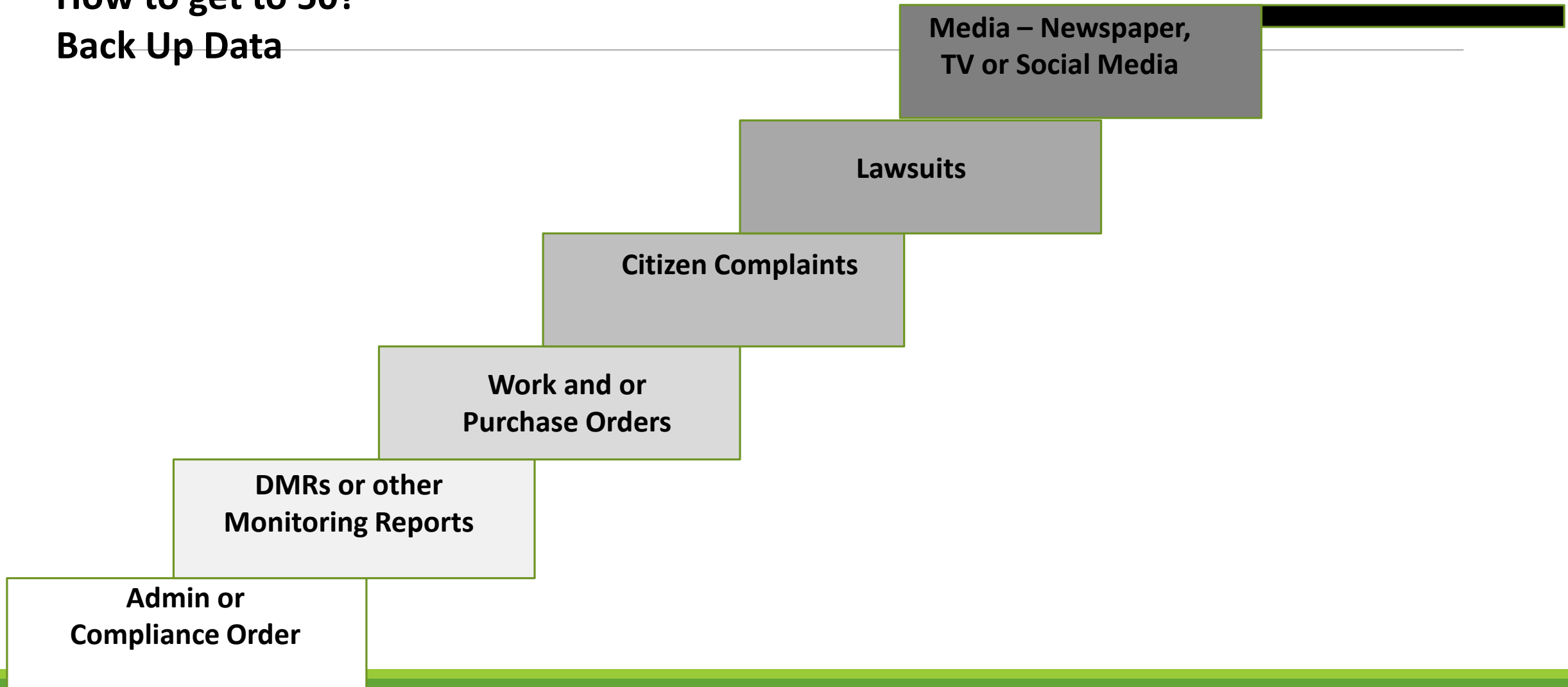
PROPOSED ACTION	POINT RANGE
<i>SOURCE and SUPPLY</i>	
Replace or Rehabilitate source to meet existing demands.	15-50
<i>DISTRIBUTION</i>	
Replace or Rehabilitate Distribution due to pressure or MCL violations.	20-50
<i>STORAGE</i>	
New or Rehabilitate facility when existing capacity is not capable of meeting current requirements.	15-50
<i>TREATMENT</i>	
Replace or upgrade facility due to existing demand to meet primary drinking water standards.	20-50
<i>SYSTEM</i>	
New water system or extension of existing system to un-served areas.	35-50
Replace or rehabilitate various components when minimum requirements have been met.	0-50

Project Severity Criteria for Wastewater Applications

PROPOSED ACTION	POINT RANGE
<i>COLLECTION</i>	
Replace or rehabilitate collection system components.	10-50
<i>EXISTING TREATMENT FACILITY</i>	
Replace or upgrade existing facility to meet capacity and or discharge requirements.	15-50
<i>SYSTEM</i>	
New collection system to provide service for un-served areas.	35-50
Replace or rehabilitate various components when minimum requirements have been met.	0-50

If existing conditions as stated in the severity package are unsubstantiated or not in violation of any state or federal standard, the OCD reserves the right to assign severity scores below the minimum score given in the point range.

Water and Sewer Severity How to get to 50? Back Up Data



Relevance



Relevance - bearing upon or connected with the matter in hand; pertinent.

- Administrative Orders or Compliance Orders
- DMRs or other Monitoring Reports
- Work and or Purchase Orders
- Citizen Complaints
- Lawsuits
- Media - Newspaper TV or Social Media

Make sure they relate to the application & they are fairly recent and widespread.



LDH Buy-In

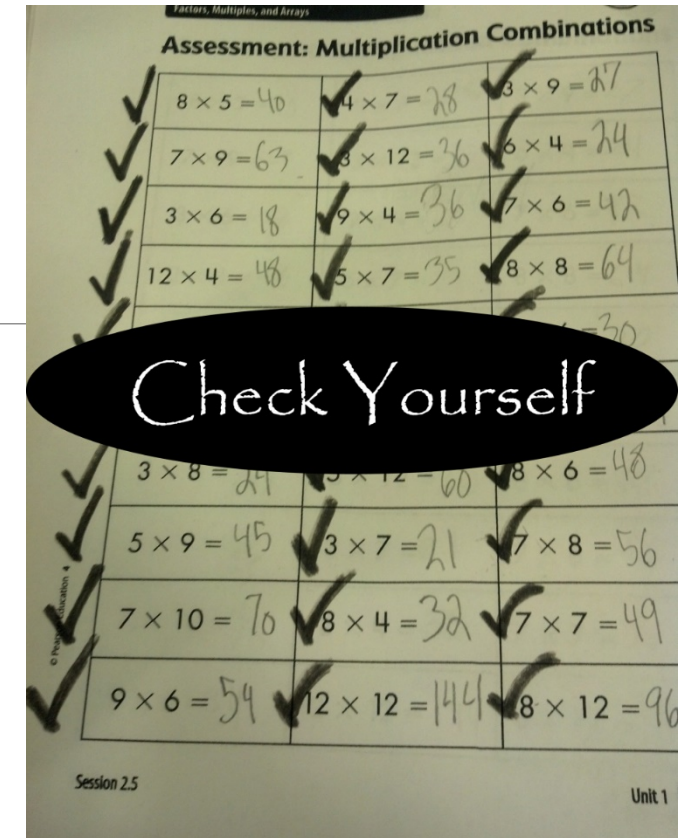
OCD contacts the Louisiana Department of Health their input.

Before you submit the Severity Package

Make sure all parts of the package are included.

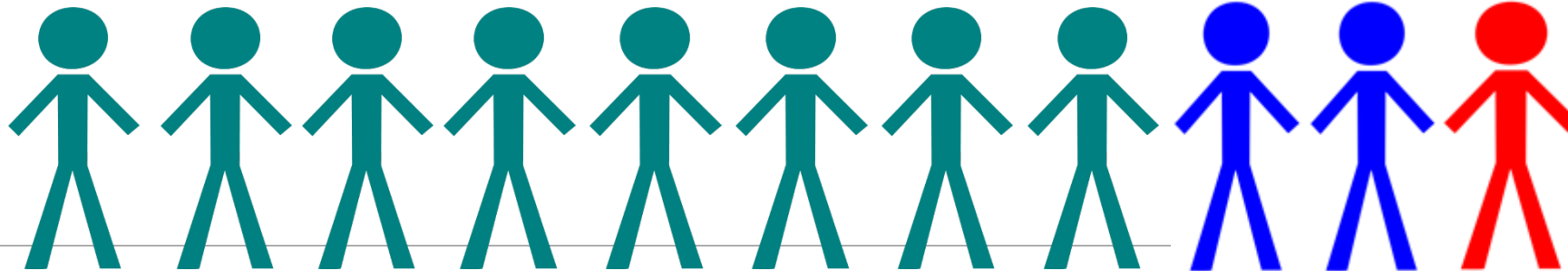
- Descriptions
- Cost Estimates
- Attachments
- LDH and DEQ Concurrence Forms

After I start my review, I will not have time to call or email for clarifications or get additional or missing data.



Most Never Have Questions
Never Call
Never Email

After the
scores are out,
a few will call



Before submitting Severity Package; Very
few Call and ask Questions

FY 2026/2027 Clearance Program

LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT



Clearance Program

Provides funds to eligible applicants for clearance/demolition activities based on a competitive selection process to the extent that the funds are available.

Deadline for submitting FY 2026 application is December 15, 2025. A hard copy must be received (not postmarked) in OCD-LGA by December 15, 2025 at 4:30 p.m.

Deadline for submitting FY 2027 application is December 15, 2026.

Clearance Program

Eligible applicants may submit only one application.

All structures must be private property.

Residential and commercial structures are eligible.

There is no limit to the number of structures.

Each proposed activity must address the national objective of eliminating or preventing slums and blight.

No fees can be assessed against owner.

Local governments cannot make improvements to the property after demolition.

All properties must be identified in the application.

Clearance Program – Eligible applicants

All non-entitlement units of general local government are eligible.

All municipalities and parishes in Louisiana are eligible except: Alexandria, Baton Rouge, Bossier City, Terrebonne Parish Consolidated Government, Hammond, Jefferson Parish (including Grand Isle, Gretna, Harahan, Jean Lafitte, and Westwego), Kenner, Lafayette Parish Consolidated Government, Lake Charles, Monroe, New Orleans, St. Tammany Parish, Shreveport, Slidell, and Thibodaux.

Clearance Program – Size of Grants

\$2,000,000 will be allocated to Towns/Villages and \$4,000,000 will be allocated to Cities/Parishes of the \$6,000,000 for the Clearance program.

Funding ceiling of \$500,000 for Towns and Villages and a funding ceiling of \$750,000 for Cities and Parishes.

A minimum grant size of \$150,000 to be considered.

Pre Agreement and Administrative costs are not eligible.

Clearance Program – Restrictions on Applying

Audit and monitoring findings made by the State or HUD have been cleared.

All required reports, documents, and/or requested data have been submitted within the timeframes established by the State.

Any funds due to HUD or the State have been repaid or a satisfactory arrangement for repayment of the debt has been made and payments are current.

The unit of general local government cannot be on the list of sanctioned communities that is maintained by the OCD-LGA.

The unit of general local government must have ordinances in place and if necessary a condemnation policy. A resolution will be required that states the municipal code and the date adopted during the application process.

Clearance Program – Restrictions on Applying Continued

Units of general local government will not be eligible to receive funding for a Clearance grant in FY 2026 unless past LCDBG and CDBG-CV programs awarded by the State prior to FY 2023 have been conditionally closed out by July 21, 2025. In order to be eligible for FY 2027 all past LCDBG and CDBG-CV programs awarded prior to FY 2024 must be conditionally closed prior to July 21, 2026.

The Unit of Local Government may only have one grant open in each program with the exception of the Economic Development program which allows multiple grants.



RATING CRITERIA

Clearance Program – Maximum 116 Points

Impact to Low/Moderate Income Persons (Maximum Possible Points - 100)

Prior Approval to Demolish All Structures (Maximum Possible Points – 10)

Legal Fees (Maximum Possible Points - 2)

Application Completeness (Maximum Possible Points – 2)

Past Performance (Maximum Possible Points - 2)

Impact to Low/Moderate Income Persons

Maximum 100 Points

Based on the Low/Mod percentage for municipalities. For parishes, it would be the Low/Mod average of all block groups in the parish without the municipalities.

The percentage of low/moderate income persons will be calculated by dividing the number of low/moderate income persons as defined by the State by the total persons.

The percentage of low/moderate persons to the 100th decimal place will be used to determine the number of points for this category.

Census data can be found at <https://www.hudexchange.info/programs/acs-low-mod-summary-data/>

Prior approval to demolish all structures - Possible Points 10

Applicants with prior approval to demolish all structures applied for will be awarded 10 points.

- A certification signed by the chief elected official must be included in the application as well as a copy of the resolution by the local government identifying the structures that have been approved.
- A map must be submitted showing the structures that will be demolished.
- Clearance/Demolition Inventory Forms must be completed for each structure.
- The structures with prior approval must be identified on the cost estimate.

Legal Fees – Possible 2 Points

Those applicants who agree to pay all legal fees that are incurred during the preparation and/or implementation of this program will receive two points.

A certification signed by the chief elected official must be included in the application as well as a copy of the resolution by the local government stating that local funds will be used to pay the legal fees incurred by the local government.

If grantees paying for legal fees have an under-run in their project costs, the grantee will not be allowed to use those monies for the purpose of reimbursing the local government for any legal fees associated with the LCDBG Program.

Application Completeness – Maximum 2 Points

Applications that are submitted in which all application forms and required documents/information are included will receive one point.

If OCD-LGA determines that no documents require revisions in order to complete the scoring of the application, the applicant will receive one point.

Prior Performance – Possible 2 Points

Applicants will receive two points unless one or more of the following is applicable when reviewing the past performance of any grants funded to the applicant during the 2020-2025 LCDBG program years:

- A second contract or contract extension was required in order to complete and/or closeout the grant.
- Penalties were assessed at any point during the grant due to failure to meet a required benchmark.
- Finding of deficiency identified as “very serious” issued during the grant.



QUESTIONS???



Resources

OCD – LGA Website

<https://www.doa.la.gov/Pages/ocd/Index.aspx>

OCD – LGA YouTube Channel

<https://www.youtube.com/channel/UCWcJm1k2CZCcsdVywhhmr-A>

HUD Exchange Technical Assistance Website

<https://www.hudexchange.info/programs/cdbg-state/>

Stay connected

Office phone number 225-342-7412

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THANK
YOU!

