

Louisiana Community Development Block Grant



Public Facilities 2024-2025 Project Severity

Office of community development – local government assistance

APPLICATION PROCESS

- Phase I – For FY 2024 and FY 2025
 - Project severity packages are due in OCD by November 13, 2023
 - Scores will be assigned



APPLICATION PROCESS

- Phase II – For FY 2024
 - Threshold determination date is December 20, 2023
 - Applicants must meet threshold criteria and be within the top sixty percent of project severity scores of those that meet threshold criteria on December 20, 2023
 - Invitations to submit full application will be issued around January 10, 2024*
 - Application workshops scheduled January 22-24, 2024*
 - Full applications due in OCD by May 20, 2024



*anticipated

APPLICATION PROCESS

- Phase II – For FY 2025
 - Threshold determination date is July 15, 2024
 - Applicants must meet threshold criteria and be within the top sixty percent of project severity scores of those that meet threshold criteria on July 15, 2024
 - Invitations to submit full application will be issued around August 5, 2024*
 - Application workshops scheduled August 19-24, 2024 *
 - Full applications due in OCD by December 16, 2024



*anticipated

ADDITIONAL PROGRAM REQUIREMENTS (NOT ALL INCLUSIVE)



- Applicants seeking fees for professional services must have procured professionals in accordance with federal requirements.
- Each application can only include services from one engineering firm.
- Projects that include engineering/architectural services paid for with CDBG funds should consult the Engineering Fee Schedules and Policies document on the OCD-LGA website.
- Applicants must meet federal citizen participation requirements.

ADDITIONAL PROGRAM REQUIREMENTS (NOT ALL INCLUSIVE)

Pre-agreement costs are not eligible.

Within the ceiling amounts the State also allows applicants to request funds for administrative costs with the following limitations. Maximum administrative costs will be allowed on a cost reimbursement basis for projects as follows:

- \$50,000 for applications requesting funds up to \$500,000.
- \$60,000 for applications requesting funds from \$500,001 to \$1,000,000.
- \$80,000 for applications requesting funds from \$1,000,001 to \$1,500,000.
- \$100,000 for applications requesting funds from \$1,500,001 to \$2,000,000.

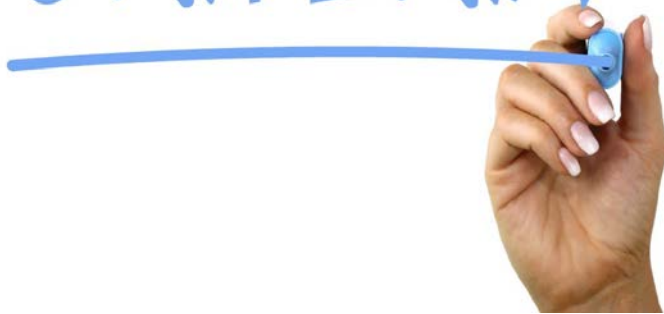


THRESHOLD CRITERIA FOR PF PROGRAM

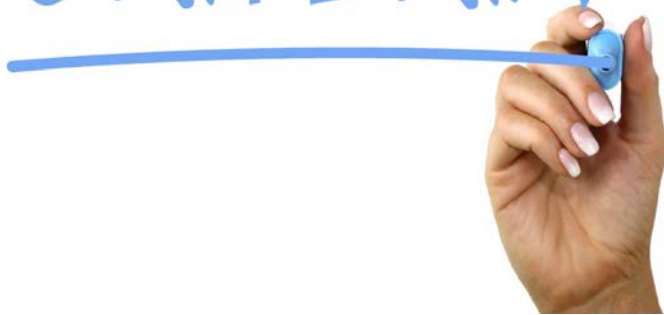
In order to be meet threshold determination

- CDBG Program grants made prior to FY 2023 must be conditionally closed out (CDBG-CV awards will not be considered in making this determination for FY 2024 or FY 2025 PF Program).
- Audit and monitoring findings made by the State or HUD have been cleared.
- All required reports, documents, and/or requested data have been submitted within timeframes established by the State.
- Any funds due to HUD or the State have been repaid or a satisfactory arrangement for repayment of the debt has been made and payments are current.
- Applicant is not on OCD-LGA sanction list.

CRITERIA



CRITERIA



RATING CRITERIA FOR PF PROGRAM

- Benefit to low and moderate income persons – 1 point
 - Applications benefiting 60% or more low/moderate persons
- Cost effectiveness – 10 points
 - Scores are awarded in comparison to other applications in the same project category and population group.
 - Lowest cost effectiveness in each group receives 10 points and other scores are awarded based on the following calculation.
 - $CE\ Points = \frac{\text{Lowest Cost per Person Benefiting}}{\text{Applicant Cost per Person Benefiting}} \times 10$
 - Not all costs are included in this calculation.

RATING CRITERIA FOR PF PROGRAM

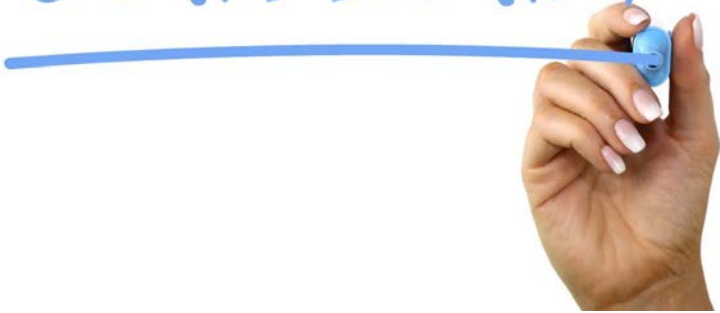
CRITERIA



- Engineering fees paid with other funds: 2 points
 - Points awarded to applicants that will pay for all engineering costs associated with the implementation of the LCDBG program.
- Administration fees paid with other funds: 2 points
 - Points awarded to applicants that will pay for all administration costs associated with the implementation of the LCDBG program.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



- Consolidation of systems: 4 points
 - Points awarded to applications that include the consolidation of two or more existing water or sewer systems into one larger system.
 - One or more of the systems must be dissolved and fully absorbed into the larger system. Purchase only systems are not considered a consolidation.
 - A meeting must be scheduled with OCD to discuss a consolidation project prior to submitting the project severity package. Form included in the project severity package.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



- Application completeness: Up to 2 points
 - 1 point for application that includes all required forms/documentation
 - 1 point for application that does not require revisions in order to score the application.
- Resiliency: 5 points
 - Applications that include a resiliency plan as a separate attachment to the project description (included in full application) and specific item(s) of improvements are included on the cost estimate that coincide with item(s) identified in the resilience plan.

CRITERIA



RATING CRITERIA FOR PF PROGRAM

- Past performance: 2 points
 - Applicants will receive points unless one or more of the following is applicable when reviewing past performance of any grants funded to the applicant during the 2018-2023 LCDBG program years.
 - A second contract or contract extension was required in order to complete and/or closeout the grant.
 - Penalties were assessed at any time during the grant due to failure to meet a required benchmark.
 - Finding of deficiency identified as “very serious” issued during the grant

RATING CRITERIA FOR PF PROGRAM

CRITERIA



- Project Severity – Up to 50 points
 - The maximum points available for all PF categories (sewer, water, and streets) is 79.
 - Severity score is 63% of your total points and plays a large part in determining the applications that are funded.

Streets Severity

- We have teams (at least 2 people) that ride the streets.
- What we look for:
 - CRACKING: transverse, longitudinal, shrinkage, fatigue, reflection, edge
 - DISTORTION: rutting, corrugations, shoving, depressions, upheaval
 - DISINTEGRATION: potholes, patch deterioration, raveling
 - Overall Ride Quality
- Total Field Score 100 (the divided by 2 to get Severity)
- Light: 1 - 5; Moderately light: 6 - 10; Moderate: 11 - 15; Moderately severe: 16 - 20; Severe: 21 - 25



LDH & DEQ Concurrence



- LDH and DEQ must be contacted prior to submittal of application.
 - Must concur that no utility system within the corporate limits/target area requires improvements that qualify for CDBG PF assistance.
- LDH (for water systems)
 - Amanda Ames – amanda.ames@la.gov
- DEQ (for sewer systems)
 - Sharron Crayton – Sharron.Crayton@la.gov
- Deadline to send form: September 15, 2023
- Severity Packages that do not include the completed form will not be scored or considered for funding.

Water and Sewer Severity



Project Severity Criteria for Potable Water Applications

PROPOSED ACTION	POINT RANGE
<i>SOURCE and SUPPLY</i>	
Replace or Rehabilitate source to meet existing demands.	15-50
<i>DISTRIBUTION</i>	
Replace or Rehabilitate Distribution due to pressure or MCL violations.	20-50
<i>STORAGE</i>	
New or Rehabilitate facility when existing capacity is not capable of meeting current requirements.	15-50
<i>TREATMENT</i>	
Replace or upgrade facility due to existing demand to meet primary drinking water standards.	20-50
<i>SYSTEM</i>	
New water system or extension of existing system to un-served areas.	35-50
Replace or rehabilitate various components when minimum requirements have been met.	0-50

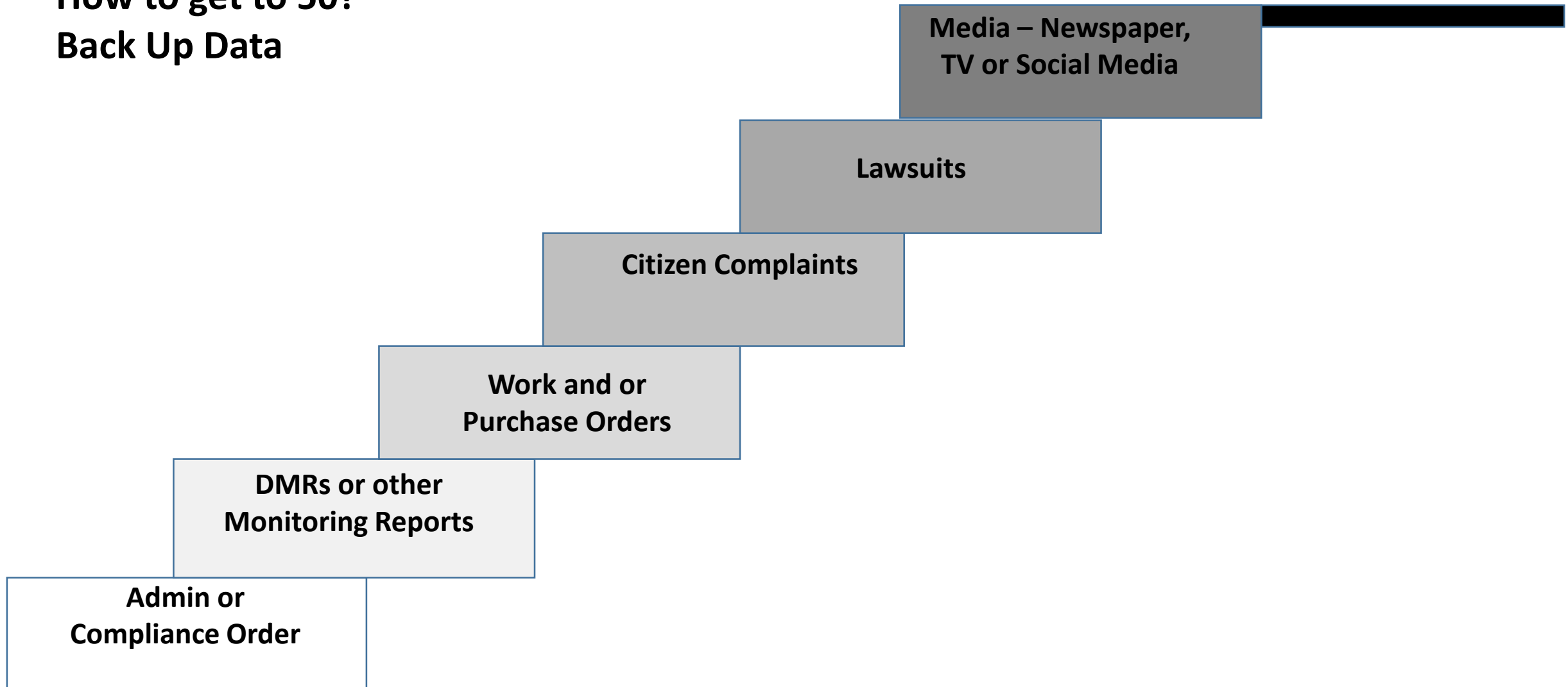
Project Severity Criteria for Wastewater Applications

PROPOSED ACTION	POINT RANGE
<i>COLLECTION</i>	
Replace or rehabilitate collection system components.	10-50
<i>EXISTING TREATMENT FACILITY</i>	
Replace or upgrade existing facility to meet capacity and or discharge requirements.	15-50
<i>SYSTEM</i>	
New collection system to provide service for un-served areas.	35-50
Replace or rehabilitate various components when minimum requirements have been met.	0-50

- If existing conditions as stated in the severity package are unsubstantiated or not in violation of any state or federal standard, the OCD reserves the right to assign severity scores below the minimum score given in the point range.

50

Water and Sewer Severity How to get to 50? Back Up Data



Relevance



- Relevance - bearing upon or connected with the matter in hand; pertinent.
 - Administrative Orders or Compliance Orders
 - DMRs or other Monitoring Reports
 - Work and or Purchase Orders
 - Citizen Complaints
 - Lawsuits
 - Media - Newspaper TV or Social Media
- Make sure they relate to the application & they are fairly recent and widespread.

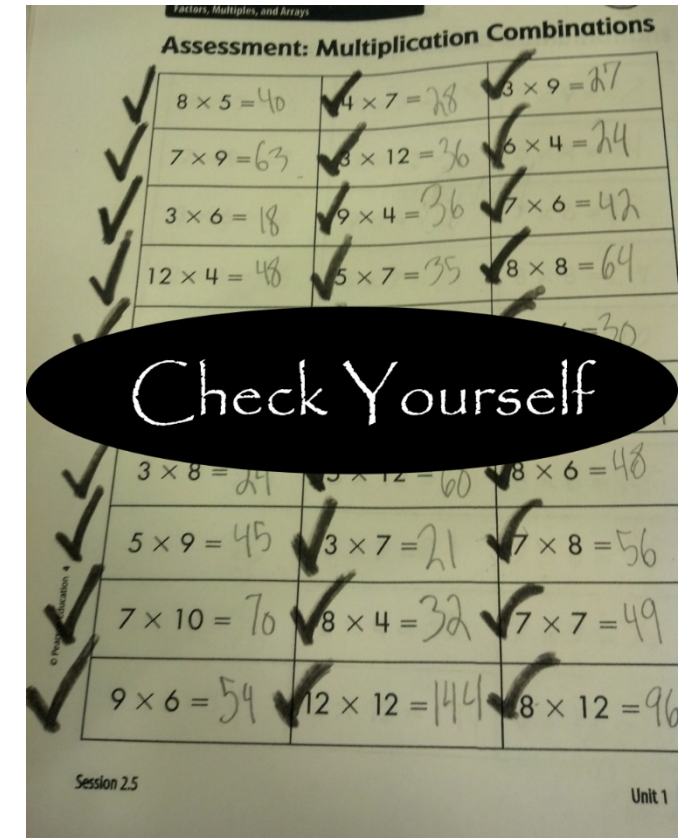


LDH Buy-In

- OCD contacts the Louisiana Department of Health for their input.

Before you submit the Severity Package

- Make sure all parts of the package is included.
 - Descriptions
 - Cost Estimates
 - Attachments



- After I start my review, I will not have time to call or email for clarifications or get additional or missing data.

Most Never Have Questions
Never Call
Never Email

After the
scores are out,
a few will call



**Before submitting Severity Package; Very
few Call and ask Questions**



OTHER NOTABLE PROGRAM REQUIREMENTS



- If funded, water and sewer grantees will be required to participate in a rate study for the utility system included in the grant and take action to raise rates if the study determines this is necessary. Funds will not be released until this condition is met.
- Applicants previously required to conduct a rate study will be required to show rates have not been reduced from level determined necessary. If rates were lowered after completion of the previously funded project, the application will not be considered.
- If funded, grantees will be required to have a certified operator on staff to operate the system in order to close out the project and be in good standing with the LCDBG program.



QUESTIONS???