

***** EMERGENCY *****
ARCHITECTURAL SERVICES WANTED

Applications for Architectural Services for the following projects will be accepted until **2:00 p.m., Wednesday, May 22, 2019**. (Your attention is called to the 2:00 p.m. deadline -- exceptions **WILL NOT** be made). Applications shall be submitted on the standard form **LASB - 1 - 2007 Edition only, with no additional pages attached**. Please be sure to use an up-to-date copy of the form. These forms are available at the selection board office and on the Facility Planning & Control website at <http://www.doa.la.gov/Pages/ofpc/Index.aspx>. Do not attach any additional pages to this application. **Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded.** One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. **DO NOT** submit both printed and e-mail copies. Any application submitted by both means will be discarded.

1. Athletics Facilities Repairs, Louisiana Tech University, Ruston, Louisiana, Project No. 19-625-19-ORM, F.19002282.

This project consists of repairs to multiple athletic facilities that were damaged on April 25, 2019 due to severe weather conditions at the Louisiana Tech University campus in Ruston, Louisiana. The Designer will be provided a damage assessment for each building that identifies damage conditions resulting from the storm. The scope of the project includes, but is not limited to the following: evaluate the damage assessment and align scope of work with ORM reports and FEMA project worksheets, evaluate the existing roof conditions, existing exterior conditions, existing interior conditions and existing mechanical/electrical systems. Designer shall also evaluate the environmental conditions, including mold and mildew, and develop a program to repair and/or remediate. The Designer should closely review the University's Design Standards for campus buildings while developing the program to address the damages. Also, the Designer shall photograph and provide electronic copies of the photos of damaged areas requiring repair. It is imperative that the design team have past experience with athletic facilities. Construction of this work will be managed by an independent 3rd party responsible for Construction Management at Risk through which the design team shall collaborate with during the design phase process. Some funding for this project is anticipated from the Federal Emergency Management Agency (FEMA) and their participation and oversight should be expected in all phases of the project. The fee for this project is currently for Program through Schematic Design phases. Once additional funding becomes available, the Designer's contract will be amended for subsequent phases. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD

Drawings Submittal". The funds available for construction are approximately **\$16,792,753.00** with a fee of approximately **\$358,444.00**. Contract design time is **120** consecutive calendar days; including **40** days review time. Thereafter, liquidated damages in the amount of **\$650.00** per day will be assessed. Further information is available from **Sara McCann, Facility Planning and Control, sara.mccann2@la.gov, 318-676-7984**.

2. Roof & Facilities Repairs, University Park Student Housing & Student Recreation, Louisiana Tech University, Ruston, Louisiana, Project No. 19-625-19A-ORM, F.19002284.

This project consists of repairs to multiple buildings that were damaged on April 25, 2019 due to severe weather conditions in the University Park area of the Louisiana Tech University campus in Ruston, Louisiana. The Designer will be provided a comprehensive assessment of each building that identifies damage conditions resulting from the storm. The scope of the project includes, but is not limited to the following: evaluate the damage assessment and align scope of work with ORM reports and FEMA project worksheets, evaluate the existing roof conditions, existing exterior conditions, existing interior conditions, and existing mechanical/electrical systems. Designer shall also evaluate the environmental conditions, including mold and mildew, and develop a program to repair and/or remediate. The Designer should closely review the University's Design Standards for campus buildings while developing the program to address the damages. Also, the Designer shall photograph and provide electronic copies of the photos of damaged areas requiring repair. Some funding for this project is anticipated from the Federal Emergency Management Agency (FEMA) and their participation and oversight should be expected in all phases of the project. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$3,107,132.00** with a fee of approximately **\$248,866.00**. Contract design time is **30** consecutive calendar days; including **10** days review time. Thereafter, liquidated damages in the amount of **\$500.00** per day will be assessed. Further information is available from **Sara McCann, Facility Planning and Control, sara.mccann2@la.gov, 318-676-7984**.

GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1 (4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the Designer's contract is signed. Proof of coverage will be required at that time.

SCHEDULE

LIMITS OF PROFESSIONAL LIABILITY

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$10,000,000	\$1,000,000
\$10,000,001 to \$20,000,000	\$1,500,000
\$20,000,001 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined by Owner

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the Designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at www.doa.la.gov/Pages/ofpc/Index.aspx.

ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAT SEVEN (7) DAYS BEFORE THE SELECTION BOARD MEETING.

Applications shall be delivered or mailed or emailed to :
LOUISIANA ARCHITECTS SELECTION BOARD
c/o FACILITY PLANNING AND CONTROL

Deliver:	Mail:
1201 North Third Street	Post Office Box 94095
Claiborne Office Building	Baton Rouge, LA 70804-9095
Seventh Floor, Suite 7-160	E-Mail:
Baton Rouge, LA 70802	selection.board@la.gov

Use this e-mail address for applications only. Do not send any other communications to this address.

The tentative meeting date for the Louisiana Architectural Selection Board is **Thursday, May 23, 2019 at 10:00 AM at the Claiborne Building, 1201 North Third Street, Room 1-153 Iowa, Baton Rouge, LA 70802.**

