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Questionnaire  
Delegation of Authority

Provide your business plan for processing information technology acquisitions.

**This page should be completed only if you are requesting a delegation above \$5,000.**

Does your agency post solicitations in LaPAC?

If so, what percentage of solicitations are posted **or** what dollar amount do you use to determine when to post **or** what other criteria is considered?

Does your agency have internal delegations?

What guidelines are used in determining internal delegations to the end users?

\*What amount(s) of delegation are you requesting for the end users?

\*Provide your business plan for internal procurement operations.

Describe any internal training programs.