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COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Statewide Reporting and Accounting Policy

February 02, 2015

MEMORANDUM OSRAP 15-13

To: Fiscal Officers
All ISIS Agencies

From: John McLean, CPA
Interim Director

Subject: Calendar Year 2014 1099 Changes due by March 27, 2015

This is a reminder to your agency to ensure that your 1099s are correct. The 1099 data can be verified on the ISIS 4G01 (1099 Turnaround Report) and the ISIS 4G02 (1099 Adjusting Transactions by Vendor Report) reports dated January 7, 2015. OSRAP's final transmission of 1099s to the IRS for calendar year 2014 will be on March 27, 2015. Any corrections after that date will have to be filed by OSRAP as amendments and may subject your agency to penalties.

The 1099 Table was closed and the 1099s issued on January 16, 2015. Some agencies have submitted corrections to OSRAP since the 1099s were issued on January 16, 2015 and we have re-processed those 1099s.

If your agency has not requested that OSRAP make changes since the 1099s were issued on January 16, 2015, and you have corrections that need to be made to the 1099 file, this reminder applies to you.

Please e-mail any remaining corrections to Bridget Theriot at Bridget.Theriot@LA.gov by the close of business March 27, 2015. You do not need to re-send any 1099 corrections sent to OSRAP through February 01, 2015.

If you have any questions concerning this memorandum, please call the OSRAP Help Desk at (225) 342-1097 and ask for Bridget Theriot. Remember, all OSRAP memorandums and forms may be accessed through our home page at <http://www.doa.louisiana.gov/OSRAP>.

JM:brt