

January 9, 2023

INSURANCE INFORMATION NOTICE 2023-1

SUBJECT: Statewide Remediation Services

This notice supersedes Insurance Information Notice 2022-3 dated June 29, 2022

The statewide remediation contract with effective dates of 05/20/22 – 05/19/2023 has been cancelled. Insurance Information Notice 2022-3 is rescinded. Notice 2023-1 will take its place.

The Office of Risk Management (ORM) is the Division of Administration agency that is responsible for managing all state insurance coverage, both purchased and self-insured for property exposures. At the designation of the Commissioner of Administration, ORM also serves as the State of Louisiana public facilities sub-recipient representative for public assistance grants under federal regulations.

As such, ORM works with the Office of State Procurement to establish pre-positioned remediation contracts that are available for all state agencies/entities. A Statewide Remediation contract is in place with eight remediation vendors. Each vendor has specified the regions where service is available for both disaster events and non-disaster events. The contract ends on 10/06/2023. Agencies may contact any vendor that is listed in the region where the damaged facility is located.

If damage occurs to state property, the affected state agency will utilize the services of the approved vendors, as afforded under the prepositioned contracts. Agencies are allowed to retain remediation services to prevent further damage from occurring.

The pre-position contracts lock-in rates and set forth parameters related to billing and service expectations. The pre-positioned contracts must be utilized when the incident involves insurance claim(s) and/or a FEMA Public Assistance Grant when ORM is the sub-recipient.

Failure to utilize one of the pre-positioned remediation contracts may jeopardize the amount recoverable from insurance and/or FEMA (if involved).

When remediation services are needed due to an occurrence that you believe may result in a claim, it remains the agencies' responsibility to immediately report the occurrence to the Office of Risk Management's Third Party Administrator, Sedgwick. Go to www.laorm.com to report the incident.

As with any services retained, the agency must interact with the vendor and ensure work is being performed in accordance with the scope of work and in a satisfactory manner. Agencies should engage with their Sedgwick representative regarding the scope of work being developed and any concerns that arise. If there are any restrictions that the vendor needs to follow at the facility, the agency should inform Sedgwick and the vendor, e.g. restricted areas, identification requirements, tenants/students present and how that will impact remediation efforts, etc.

IT IS IMPORTANT TO NOTE THAT SERVICES NOT COVERED BY INSURANCE WILL BE THE RESPONSIBILITY OF THE AGENCY.

The remediation contract is also available for incidents not involving an insurance claim, should agencies need remediation services.

Attached is a vendor list with contact information and a region map.

If there are any questions relating to this process, please contact:
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