

# **ARCHITECTURAL SERVICES WANTED**

Applications for Architectural Services for the following projects will be accepted until **2:00 p.m., Thursday, March 31, 2016**. (Your attention is called to the 2:00 p.m. deadline -- exceptions WILL NOT be made). Applications shall be submitted on the standard form LASB - 1 - 2007 Edition only, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the selection board office and on the Facility Planning & Control website at <http://www.doa.la.gov/Pages/ofpc/Index.aspx>. Do not attach any additional pages to this application. **Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded.** One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. **DO NOT** submit both printed and e-mail copies. Any application submitted by both means will be discarded.

## **1. Construction Industry Center, Louisiana State Licensing Board for Contractors, Baton Rouge, Louisiana, Project No. LSLBC-2016-001, Part N/A.**

This project consists of the construction of a new multi-story (approx.) 28,000 sf office building and associated site work for the Louisiana State Licensing Board for Contractors. The multi-purpose building will house offices, conference rooms with audio visual capabilities, and spaces for conducting licensing, testing, examinations, and administrative hearings of the agency. Also included will be spaces designated for educational, safety and technical training sessions conducted by the Louisiana Associated General Contractors, Inc., along with other construction industry professional organizations. The contract will be issued by the Louisiana State Licensing Board for Contractors. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$5,600,000.00** with a fee of approximately **\$448,920.00**. Contract design time is **270** consecutive calendar days; including **60** days review time. Thereafter, liquidated damages in the amount of **\$400.00** per day will be assessed. Further information is available from **Michael McDuff - Louisiana State Licensing Board for Contractors, 2525 Quail Drive, Baton Rouge, Louisiana 70808, (225) 763-3983**.

## **2. Roof Replacements, Various Campus Buildings, Northwestern State University - Main Campus, Fort Polk Campus & Shreveport Campus, Natchitoches, Leesville & Shreveport, Louisiana, Project No. 19-631-14-02, Part 01.**

This project consists of the removal of the existing roofing systems down to the existing decking system and the installation of State of Louisiana approved roofing systems as required for each of 12 individual buildings at the Main(9), Fort Polk(2), and Shreveport(1) Campuses of Northwestern State University. Roof types consist of shingles, modified bitumen, and metal. The designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$4,185,230.00** with a fee of approximately **\$291,185.00**. Contract design time is **365** consecutive calendar days; including **90** days review time. Thereafter, liquidated damages in the amount of **\$300.00** per day will be assessed. Further information is available from **Mr. Kevin Clark - Facility Planning and Control, P.O. Box 94095, Baton Rouge, Louisiana 70804-9095, (225) 342-0571**.

## **3. Floy W. McElroy Education Center, Floy Ward McElroy Wildlife Management Area, Rayville, Louisiana, Project No. 16-513-12-06, Part 01.**

This project consists of the construction of a new (approx.) 3,900 sf Education Center. Approximately 2,700 sf will be conditioned, indoor spaces. These include a donor commemorative space, indoor classroom, wet

laboratory, food preparation and serving area, offices, storage, and restrooms. There will also be two covered outdoor classrooms. Due to the rural location, the appearance of the building is to be rustic in nature with exposed structural elements. The building is to be slab on grade with low maintenance interior and exterior finishes, including masonry and cement/fiberboard siding, and standing seam metal roof. Conceptual sketches consisting of a floor plan and elevation views will be provided for further development, and the fee has been adjusted to reflect this. The designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$531,746.00** with a fee of approximately **\$46,040.00**. Contract design time is **120** consecutive calendar days; including **40** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Mr. Regis Bergeron - Facility Planning and Control, P.O. Box 94095, Baton Rouge, Louisiana 70804-9095**.

**4. Quonset Hut, Pointe Aux Chenes Wildlife Management Area, Montegut, Louisiana, Project No. G16-513C-09-ORM, Part 01.**

This project consists of a new prefabricated metal Quonset hut elevated above the BFE on wood pilings with a concrete platform, 2 concrete vehicular ramps, and concrete stairs. The structure will be utilized for boat storage and equipment maintenance. Funding for the project is provided by FEMA and their participation and oversight may be expected in all phases of the project. The designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$365,000.00** with a fee of approximately **\$36,274.00**. Contract design time is **150** consecutive calendar days; including **45** days review time. Thereafter, liquidated damages in the amount of **\$75.00** per day will be assessed. Further information is available from **Mr. Charles Funderburk - Facility Planning and Control, P.O. Box 94095, Baton Rouge, Louisiana 70804-9095**.

**GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:**

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1, 4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the designer's contract is signed. Proof of coverage will be required at that time.

**SCHEDULE**

**LIMITS OF PROFESSIONAL LIABILITY**

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$1,000,000	\$500,000
\$1,000,000 to \$10,000,000	\$1,000,000
\$10,000,000 to \$20,000,000	\$1,500,000
\$20,000,000 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at [www.doa.la.gov/Pages/ofpc/Index.aspx](http://www.doa.la.gov/Pages/ofpc/Index.aspx).

ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAT SEVEN (7) DAYS BEFORE THE SELECTION BOARD MEETING.

Applications shall be delivered or mailed to :

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**LOUISIANA ARCHITECTS SELECTION BOARD**  
**c/o FACILITY PLANNING AND CONTROL**

<b>Deliver:</b>	<b>Mail:</b>
<b>1201 North Third Street</b>	<b>Post Office Box 94095</b>
<b>Claiborne Office Building</b>	<b>Baton Rouge, LA 70804-9095</b>
<b>Seventh Floor, Suite 7-160</b>	<b>E-Mail:</b>
<b>Baton Rouge, LA 70802</b>	<b>selection.board@la.gov</b>

**Use this e-mail address for applications only. Do not send any other communications to this address.**

The tentative meeting date for the Louisiana Architectural Selection Board is **Thursday, April 14, 2016 at 10:00 AM at Claiborne Building, 1201 N. Third Street, Room 1-155, Baton Rouge, Louisiana 70802.**