

Louisiana Community Development Block Grant

Public Facilities Program

Project Severity Workshop 2022-2023 Program Cycle

OFFICE OF COMMUNITY DEVELOPMENT – LOCAL GOVERNMENT ASSISTANCE

AGENDA

Source of funds

Priorities of the State

Size of grants

Eligible applicants

Application process

Notable changes in FY 2022 LCDBG Method of Distribution

Rating Criteria

Project Severity and Forms

GENERAL PRESENTATION INFORMATION



Webinar is being recorded and will be posted on our website as well as our YouTube channel.

Questions can be entered into the chat box.

Written questions should be submitted to OCD-LGA by emailing James.Martin@la.gov by 4:00 pm Friday, February 12, 2021.

FAQs will be posted on our website by February 18, 2021. These will be updated as needed throughout the application process.



SOURCE OF FUNDING

Community Development Block Grant funds to be allocated to the U.S. Department of Housing and Urban Development (HUD) through the federal appropriation process.

The availability and use of these funds is subject to the U. S. Department of Housing and Urban Development's (HUD) requirements pursuant to CDBG Subpart I of Title 24 Part 570 of the Code of Federal Regulations.



Priorities of PF Program

Sewer Improvements

Potable Water Improvements

Street Improvements



AMOUNT OF FUNDS AVAILABLE

Louisiana anticipates receiving approximately \$22.8 million.

Of that amount, approximately \$16 million will be available for the LCDBG Public Facilities Program for FY 2022.

A minimum of \$14 million of the total PF allocation will be used to fund eligible water and sewer projects.

Once that threshold is met, the remaining funds will be used to fund the next-highest-scoring eligible applications until no additional funds remain.



SIZE OF GRANTS

The State has established the following funding ceilings:

\$1,200,000 – Sewer Treatment

\$1,000,000 – New Sewer Collection

\$1,000,000 – Existing Sewer Collection Rehabilitation

\$1,000,000 – Potable Water

\$800,000 – Streets

A minimum construction amount of \$200,000 is required

Eligible APPLICANTS



All municipalities and parishes in Louisiana are eligible with the exception of the following HUD entitlement jurisdictions:

- Alexandria, Baton Rouge, Bossier City, Jefferson Parish (including Grand Isle, Gretna, Harahan, Jean Lafitte, and Westwego), Kenner, Lafayette Parish Consolidated Government, Lake Charles, Monroe, New Orleans, St. Tammany Parish (including Abita Springs, Covington, and Madisonville), Shreveport, Slidell, Terrebonne Parish Consolidated Government, and Thibodaux.

LARGE APPLICANTS



Municipalities with a population of more than 12,000 and parishes with an unincorporated population of more than 25,000.

Can apply for up to \$2 million for a sewer or water project or up to \$1.6 million for a street project.

Abbeville, Acadia Parish, Ascension Parish, Avoyelles Parish, Baker, Beauregard Parish, Bossier Parish, Caddo Parish, Calcasieu Parish, Central, Crowley, DeSoto Parish, Evangeline Parish, Hammond, Iberia Parish, Jefferson Davis Parish, Lafourche Parish, Lincoln Parish, Livingston Parish, Minden, Morehouse Parish, Natchitoches, Natchitoches Parish, New Iberia, Opelousas, Ouachita Parish, Pineville, Rapides Parish, Ruston, St. Bernard Parish, St. Charles Parish, St. John the Baptist Parish, St. Landry Parish, St. Martin Parish, St. Mary Parish, Sulphur, Tangipahoa Parish, Vermilion Parish, Vernon, Washington Parish, Webster Parish, West Monroe, and Zachary.

APPLICATION PROCESS



Phase I – For FY 2022 and FY 2023

- Project severity packages are due in OCD by June 30, 2021.
- Scores will be assigned.

Phase II – For FY 2022

- Threshold determination date is July 30, 2021.
- Applicants must meet threshold criteria and be within the top seventy percent of project severity scores of those that meet threshold criteria on July 30, 2021.
- Invitations to submit full application will be issued around August 20, 2021.
- Full applications due in OCD by December 20, 2021.

APPLICATION PROCESS



Phase II – For FY 2023

- Threshold determination date is July 29, 2022.
- Applicants must meet threshold criteria and be within the top seventy percent of project severity scores of those that meet threshold criteria on July 29, 2022.
- Invitations to submit full application will be issued around August 19, 2022.
- Full applications due in OCD by December 19, 2022.

ADDITIONAL PROGRAM REQUIREMENTS (NOT ALL INCLUSIVE)



- Applicants seeking fees for design professionals must have procured professionals in accordance with federal requirements.
- Each application can only include services from one engineering firm.
- Applicants must meet federal citizen participation requirements.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



Benefit to low and moderate income persons – 1 point

- Applications benefiting 60% or more low/moderate persons.

Cost effectiveness – 10 points

- Scores are awarded in comparison to other applications in the same project category and population group.
- Lowest cost effectiveness in each group receives 10 points and other scores are awarded based on the following calculation.
- $CE\ Points = \frac{\text{Lowest Cost per Person Benefiting}}{\text{Applicant Cost per Person Benefiting}} \times 10$
- Not all costs are included in this calculation.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



Engineering fees paid with other funds: 2 points

- Points awarded to applicants that will pay for all engineering costs associated with the implementation of the LCDBG program.

Consolidation of systems: 4 points

- Points awarded to applications that include the consolidation of two or more existing water or sewer systems into one larger system.
- One or more of the systems must be dissolved and fully absorbed into the larger system. Purchase only systems are not considered a consolidation.
- A meeting must be scheduled with OCD to discuss a consolidation project prior to submitting the project severity package. Form included in the project severity package.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



Application completeness: Up to 2 points

- 1 point for application that includes all required forms/documentation.
- 1 point for application that does not require revisions in order to score the application.

Resiliency: 2 points

- Applications that include a resiliency plan as a separate attachment to the project description (included in full application) and specific item(s) of improvements are included on the cost estimate that coincide with item(s) identified in the resilience plan.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



Past performance: 2 points

Applicants will receive points unless one or more of the following is applicable when reviewing past performance of any grants funded to the applicant during the 2016-2021 LCDBG program years:

- A second contract or contract extension was required in order to complete and/or closeout the grant.
- Penalties were assessed at any time during the grant due to failure to meet a required benchmark.
- Finding of deficiency identified as “very serious” issued during the grant.

RATING CRITERIA FOR PF PROGRAM

CRITERIA



Project Severity – Up to 50 points

- The maximum points available for all PF categories (sewer, water, and streets) is 73.
- Severity score is 70% of your total points and plays a large part in determining the applications that are funded.

Streets Severity



We have teams (at least 2 people) that ride the streets.

What we look for:

- CRACKING: transverse, longitudinal, shrinkage, fatigue, reflection, edge
- DISTORTION: rutting, corrugations, shoving, depressions, upheaval
- DISINTEGRATION: potholes, patch deterioration, raveling
- Overall Ride Quality

Total Field Score 100 (the divided by 2 to get Severity)

Light: 1 - 5; Moderately light: 6 - 10; Moderate: 11 - 15; Moderately severe: 16 - 20;
Severe: 21 - 25

LDH & DEQ Concurrence for Streets



LDH and DEQ must be contacted prior to submittal of a street application.

- Must concur that no utility system within the corporate limits/target area requires improvements that qualify for CDBG PF assistance.

LDH (for water systems)

- Amanda Ames – amanda.ames@la.gov
- Jennifer Kihlken – jennifer.kihlken@la.gov
- John Williams – john.williams@la.gov

DEQ (for sewer systems)

- Angela Marse – angela.marse@la.gov
- Wayne Slater – wayne.slater@la.gov

Deadline to send form: May 14, 2021

Severity Packages for streets that do not include the completed form will not be scored or considered for funding.

DEQ / LDH Certification Form

Name of Applicant: _____

Brief description of proposed project: _____

- For Municipalities: Does the water/sewer utility system within the corporate limits require improvements that qualify for LCDBG Public Facilities assistance? Yes [] No []

- For Parishes: Does the water/sewer utility system within the target area require improvements that qualify for LCDBG Public Facilities assistance? Yes [] No []

Signature of Responsible Entity: _____

Name of above-referenced water system: _____

Name of above-referenced sewer system: _____

*** For parish projects, attach a map of the target area(s) in relation to parish boundaries. ***

Louisiana Department of Health (for water systems only)

I agree that the above-referenced water utility system is not currently in violation of any LDH regulations that would necessitate CDBG Public Facilities assistance.

Yes [] Name (printed): _____

No [] Signature: _____

If no, state why: _____

Louisiana Department of Environmental Quality (for sewer systems only)

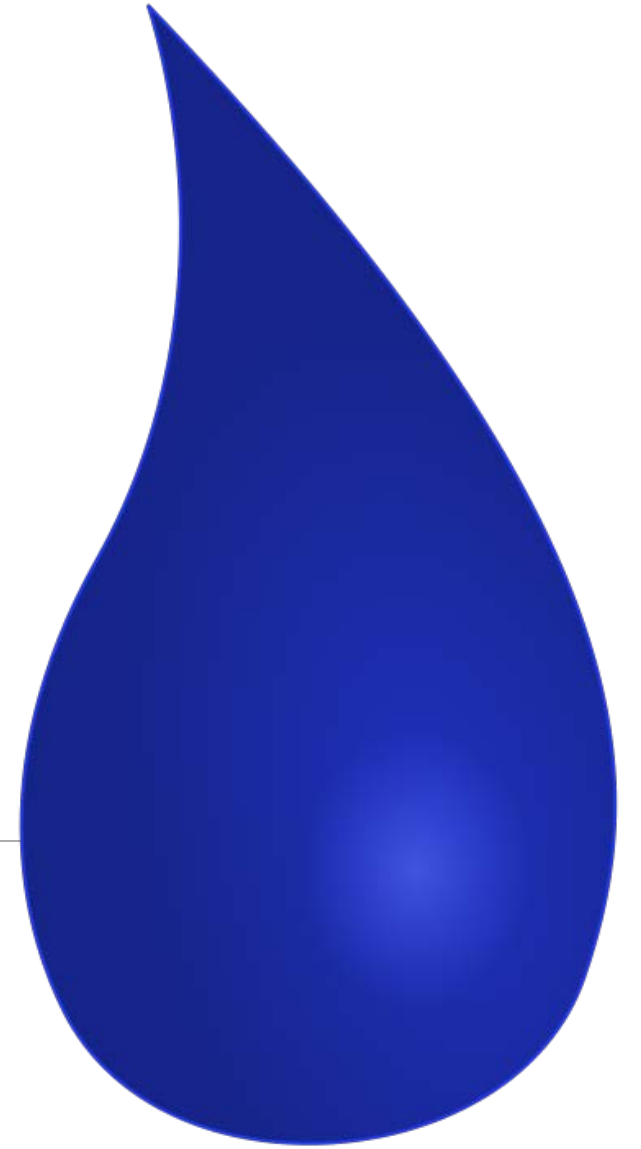
I agree that the above-referenced sewer utility system is not currently in violation of any DEQ regulations that would necessitate CDBG Public Facilities assistance.

Yes [] Name (printed): _____

No [] Signature: _____

If no, state why: _____

Water and Sewer Severity



Project Severity Criteria for Potable Water Applications

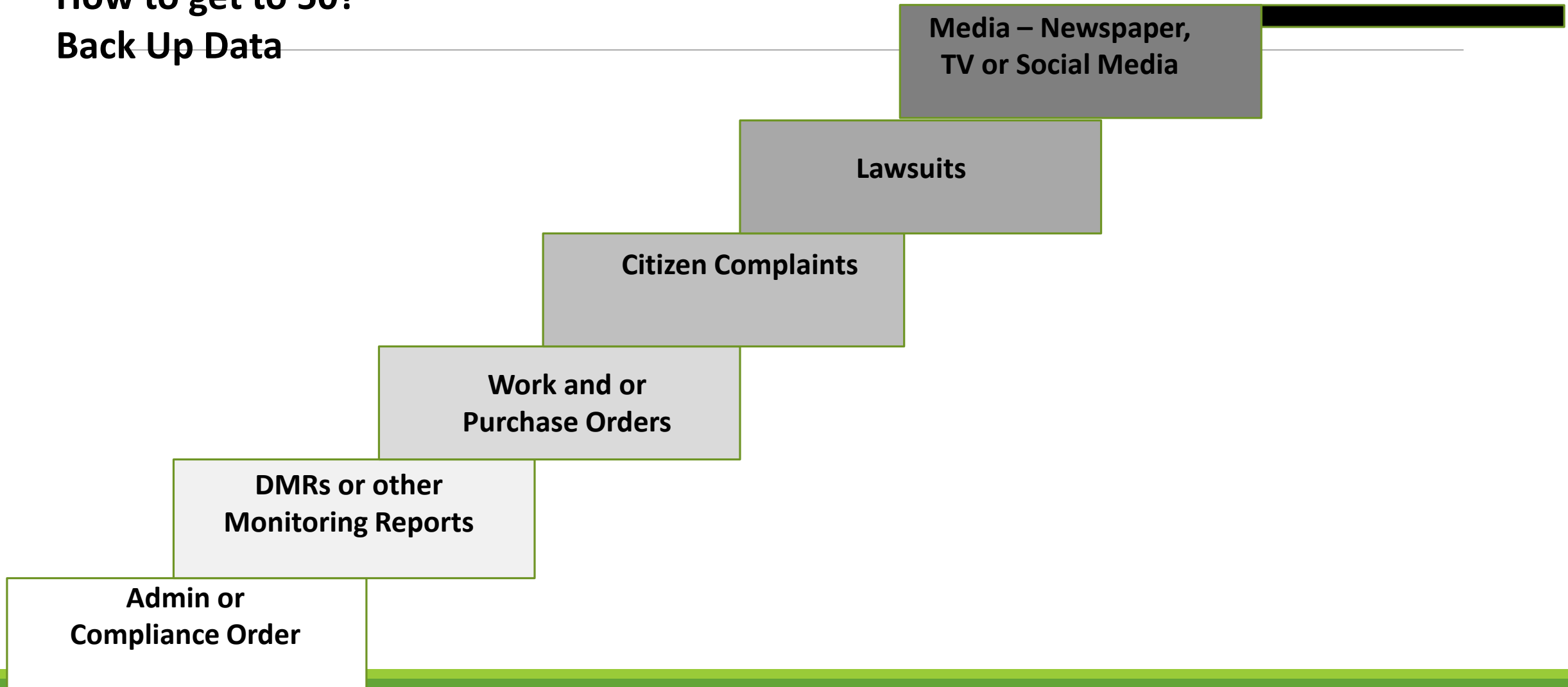
PROPOSED ACTION	POINT RANGE
<i>SOURCE and SUPPLY</i>	
Replace or Rehabilitate source to meet existing demands.	15-50
<i>DISTRIBUTION</i>	
Replace or Rehabilitate Distribution due to pressure or MCL violations.	20-50
<i>STORAGE</i>	
New or Rehabilitate facility when existing capacity is not capable of meeting current requirements.	15-50
<i>TREATMENT</i>	
Replace or upgrade facility due to existing demand to meet primary drinking water standards.	20-50
<i>SYSTEM</i>	
New water system or extension of existing system to un-served areas.	35-50
Replace or rehabilitate various components when minimum requirements have been met.	0-50

Project Severity Criteria for Wastewater Applications

PROPOSED ACTION	POINT RANGE
<i>COLLECTION</i>	
Replace or rehabilitate collection system components.	10-50
<i>EXISTING TREATMENT FACILITY</i>	
Replace or upgrade existing facility to meet capacity and or discharge requirements.	15-50
<i>SYSTEM</i>	
New collection system to provide service for un-served areas.	35-50
Replace or rehabilitate various components when minimum requirements have been met.	0-50

If existing conditions as stated in the severity package are unsubstantiated or not in violation of any state or federal standard, the OCD reserves the right to assign severity scores below the minimum score given in the point range.

Water and Sewer Severity How to get to 50? Back Up Data



Relevance



Relevance - bearing upon or connected with the matter in hand; pertinent.

- Administrative Orders or Compliance Orders
- DMRs or other Monitoring Reports
- Work and or Purchase Orders
- Citizen Complaints
- Lawsuits
- Media - Newspaper TV or Social Media

Make sure they relate to the application & they are fairly recent and widespread.



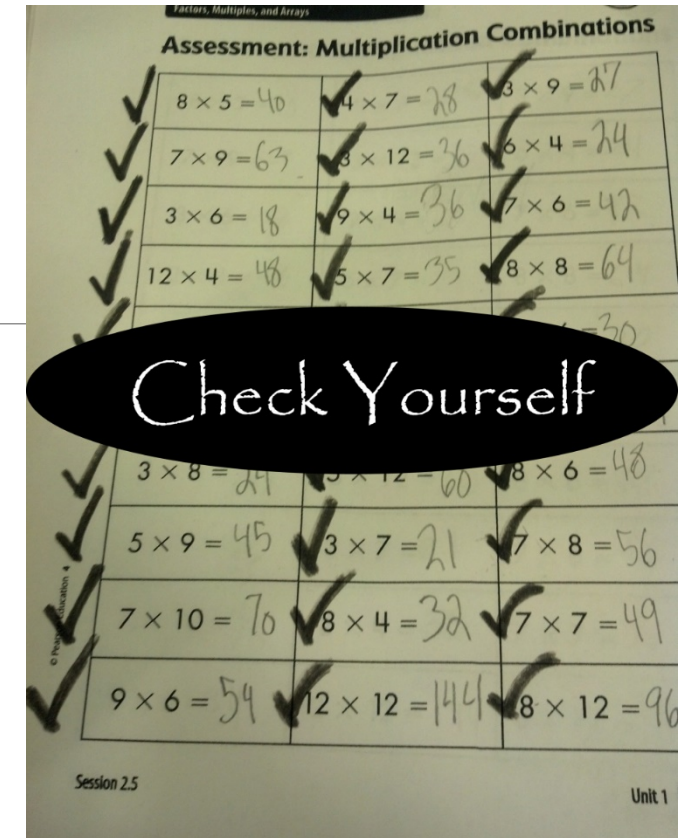
LDH & DEQ Buy-In

OCD contacts the Regional Engineer for LDH and the Compliance Engineer for DEQ for their input.

Before you submit the Severity Package

Make sure all parts of the package is included.

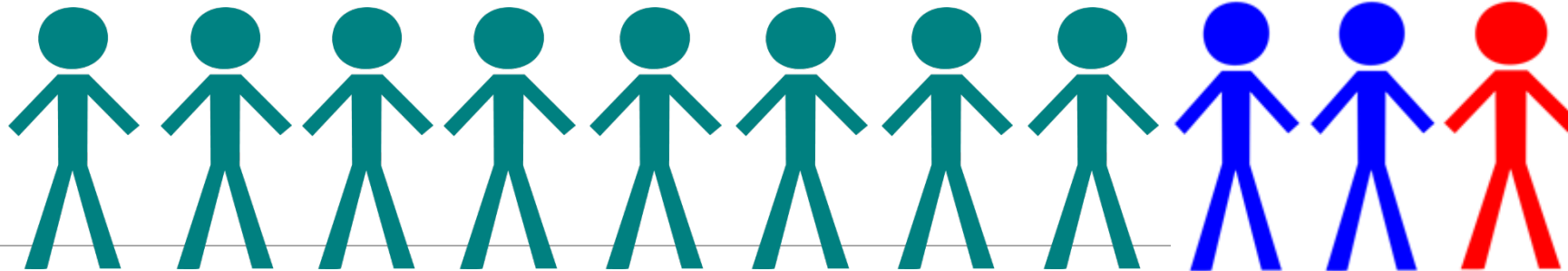
- Descriptions
- Cost Estimates
- Attachments



After I start my review, I will not have time to call or email for clarifications or get additional or missing data.

Most Never Have Questions
Never Call
Never Email

After the
scores are out,
a few will call



Before submitting Severity Package; Very
few Call and ask Questions

OTHER NOTABLE CHANGES TO THE PROPOSED FY 2022 METHOD OF DISTRIBUTION



Important

If funded, water and sewer grantees will be required to participate in a rate study for the utility system included in the grant and take action to raise rates if the study determines this is necessary. Funds will not be released until this condition is met.

Applicants previously required to conduct a rate study will be required to show rates have not been reduced from level determined necessary. If rates were lowered after completion of the previously funded project, the application will not be considered.

If funded, grantees will be required to have a certified operator on staff to operate the system in order to close out the project and be in good standing with the LCDBG program.



Resources

OCD – LGA Website

<https://www.doa.la.gov/Pages/ocd/Index.aspx>

OCD – LGA YouTube Channel

<https://www.youtube.com/channel/UCWcJm1k2CZCcsdVywhhmr-A>

HUD Exchange Technical Assistance Website

<https://www.hudexchange.info/programs/cdbg-state/>

QUESTIONS



Written questions should be submitted to OCD-LGA by emailing James.Martin@la.gov by 4:00 pm Friday, February 12, 2021.

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