

Delegated Project Request for FP&C Concurrence in Advertisement for Bids or Solicitation for Proposals or J.O.C. Task Order

Project Number:	Agency Name:
Project Name:	Agency Address:
Project Location:	
Site Code:	Agency Contact:
Building ID:	Email:

To be completed by the Agency

The following information is attached and the Agency requests FP&C's concurrence in the Advertisement for Bids or Solicitation for Proposals

CHECK BOX AS APPLICABLE (THE FOLLOWING REQUIRE ATTACHMENTS):

- ☐ Final construction documents (plans and specifications) (*Digital submittal is acceptable*)
- ☐ Statement of Probable Costs (*Dated within 30 Days of request*)
- ☐ Fire Marshal / Louisiana Building Code / Office of Public Health Review, etc. Letters
- ☐ Proposed J.O.C. Task Order

BY CHECKING THE BOXES BELOW, I CONFIRM THE FOLLOWING HAVE BEEN ADDRESSED:

- ☐ Building Value and Requirements for Builders Risk Insurance have been confirmed.
- ☐ The Advertisement for Bids + Bid Form / Unit Price Form or Proposal Form / Unit Price Form is in compliance with R.S. 38:2212
- ☐ Demolition Approval Letter has been obtained.
- ☐ Historic Building / District Certificate of Appropriateness from State Historic Preservation Officer (SHPO) has been obtained.
- ☐ The provisions of the FPC Instructions on Roofing Systems have been followed.
- ☐ Other _____

Agency: _____ <div style="text-align: center;"><i>(Agency Signature*)</i></div>	Date: _____
_____ <i>(Type or Print Name)</i>	

***Agency Signature certifies that all provisions of the CEA have been met.**

To be completed by FP&C and returned to the Agency

- ☐ FP&C concurs in Advertisement for Bids or Solicitation for Proposals
- ☐ FP&C does not concur in Advertisement for Bids or Solicitation for Proposals
Reason: _____

(Agency must resolve and then submit another Request for FP&C Concurrence in Advertisement for Bids or Solicitation for Proposals)

FPC Project Manager: _____ <div style="text-align: center;"><i>(Signature)</i></div>	Date: _____
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Remit to: **FPC-CEA @la.gov**

7/16/2025