

# **ARCHITECTURAL SERVICES WANTED**

Applications for Architectural Services for the following projects will be accepted until **2:00 p.m., Wednesday, August 22, 2018.** (Your attention is called to the 2:00 p.m. deadline -- exceptions **WILL NOT** be made). Applications shall be submitted on the standard form **LASB - 1 - 2007 Edition only, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the selection board office and on the Facility Planning & Control website at <http://www.doa.la.gov/Pages/ofpc/Index.aspx>.** Do not attach any additional pages to this application. **Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded.** One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. **DO NOT** submit both printed and e-mail copies. Any application submitted by both means will be discarded.

## **1. School of Nursing Auditorium Renovation, Grambling State University, Grambling, Louisiana, Project No. 19-623-18A-GSU, WBS F.19002194.**

This project consists of renovations to the existing 2,600 sf auditorium in the School of Nursing Building located on the Grambling State University campus. Improvements include wall, ceiling and flooring upgrades, energy efficient lighting, new lecture hall seating, and new audio/video technology installation including a video wall and new audio system, cameras, etc. Also included is rework of stage/ back of stage area and installation of a new stage lift. Project is funded through Grambling State University's Title III Funding. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$827,841.00** with a fee of approximately **\$81,310.00**. Contract design time is **180** consecutive calendar days; including **60** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Ms. Sara McCann – Facility Planning and Control; sara.mccann2@la.gov; 318-676-7984.**

## **2. Exterior Façade Restoration and Roof Repair, Louisiana State Board of Medical Examiners Office Building, New Orleans, Louisiana, Project No. 001-2018, WBS N/A.**

The project consists of restoration of the exterior façade and roof repair of a five story, 32,000 sf office building housing the Louisiana State Board of Medical Examiners located at 630 Camp Street New Orleans, Louisiana. The building is located within the Lafayette Square Local Historic District. An assessment and recommendations performed by FACADE MD dated February 22, 2018 will be provided to the selected Designer. The design will feature

restoration of exterior masonry, stone, and repainting in addition to window removal and replacement. The building will remain occupied during the restoration and roof repair. The Designer shall prepare and submit all required drawings to LSBME in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$810,000.00** with a fee of approximately **\$72,455.00**. Contract design time is **250** consecutive calendar days; including **83** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Ms. Denise Businelle - Louisiana State Board of Medical Examiners; dbusinelle@lsbme.la.gov; (504)599-1539.**

**3. Renovations to Carver Hall Science Labs, Grambling State University, Grambling, Louisiana, Project No. 19-623-18-GSU; 19-620-16-01, WBS F.19002195; F.19002193.**

This project consists of renovations to existing science labs in Carver Hall located on the Grambling State University campus. Improvements include, but are not limited to, repair/replacement of fume hoods, replacement of utilities including gas, power and water lines, replacement of lab benches, repair/replacement of exterior windows, new lighting and new seating in the lecture room. Project also includes roof repairs associated with fume hood removal and replacement. Project is funded through Grambling State University's Title III Funding and Major Repair Funds. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$775,000.00** with a fee of approximately **\$76,536.00**. Contract design time is **180** consecutive calendar days; including **60** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Ms. Sara McCann – Facility Planning and Control; sara.mccann2@la.gov; 318-676-7984.**

**4. Engineering Student Study Laboratory Addition to E & T Lab Building, McNeese State University, Lake Charles, Louisiana, Project No. MSU1819-0018, WBS N/A.**

This project consists of enclosing two courtyards at the E&T Lab Building at McNeese State University in Lake Charles to form two new Engineering Student Study Laboratory areas. The first existing courtyard is 2,674 sf and is completely enclosed by four exterior walls, and the second existing courtyard is 930 sf bound by three exterior walls. The E&T Building is comprised of two buildings connected with an existing walkway, with one of the subject spaces to be located in each building. The two new spaces will have a roof with clerestory windows that is higher than the adjacent roofline. All electrical and mechanical systems will be integrated with the existing building's infrastructure. It is anticipated that each new lab area will have separate HVAC systems. New finishes will be installed over existing brick walls. Installation of millwork for built-in counters and table tops will be required. The Designer shall prepare and submit all required drawings to McNeese State University in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$673,820.00** with a fee of approximately **\$67,325.00**. Contract design time is **200** consecutive calendar days; including **67** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Mr. Richard Rhoden - McNeese State University; rrhoden@mcneese.edu; (337) 475-5887.**

**5. Reroofing and Exterior Waterproofing, Department of Wildlife and Fisheries Field Office, Lafayette, Louisiana, Project No. 01-107-15-04, WBS F.01003777.**

This project consists of reroofing and exterior waterproofing of the two-story Office, covered entrance, car park structures, and mechanical building at the Wildlife and Fisheries Field Office in Lafayette. The work scope for all buildings includes removal of the existing roofing system(s) down to the insulating concrete deck, including but not limited to, associated base flashings, metalwork and skylights; followed by the installation of new tapered polyisocyanurate insulation to ensure positive drainage, new base flashings and metalwork, new skylights at existing locations; and a new State of Louisiana approved 20-Yr SBS Modified Bitumen Roofing System. The work scope shall also include pressure washing / cleaning of the existing brick veneer, glass and glazings, mullions, soffits, exterior doors / frames, metal surfaces and exposed building footings followed by the application of transparent waterproofing of all brick veneer / mortar surfaces, new sealants, and the priming / painting of exterior doors / frames and metal surfaces. Hard-copy record drawings of the original construction will be available for the Designer's use. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$620,000.00** with a fee of approximately **\$48,205.00**. Contract design time is **120** consecutive calendar days; including **40** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Mr. Kevin Clark - Facility Planning and Control, kevin.clark@la.gov; 225-342-0571.**

**GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:**

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1 4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the designer's contract is signed. Proof of coverage will be required at that time.

**SCHEDULE**

**LIMITS OF PROFESSIONAL LIABILITY**

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$10,000,000	\$1,000,000
\$10,000,001 to \$20,000,000	\$1,500,000
\$20,000,001 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined by Owner

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at [www.doa.la.gov/Pages/ofpc/Index.aspx](http://www.doa.la.gov/Pages/ofpc/Index.aspx).

ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAT SEVEN (7) DAYS BEFORE THE SELECTION BOARD MEETING.

Applications shall be delivered or mailed or emailed to :  
**LOUISIANA ARCHITECTS SELECTION BOARD**  
**c/o FACILITY PLANNING AND CONTROL**

<b>Deliver:</b>	<b>Mail:</b>
<b>1201 North Third Street</b>	<b>Post Office Box 94095</b>
<b>Claiborne Office Building</b>	<b>Baton Rouge, LA 70804-9095</b>
<b>Seventh Floor, Suite 7-160</b>	<b>E-Mail:</b>
<b>Baton Rouge, LA 70802</b>	<b>selection.board@la.gov</b>

**Use this e-mail address for applications only. Do not send any other communications to this address.**

The tentative meeting date for the Louisiana Architectural Selection Board is **Thursday, September 6, 2018 at 10:00 AM at Claiborne Building, 1201 North Third Street, Room 1-136C (Thomas Jefferson Room C), Baton Rouge, LA 70802.**