

JOHN BEL EDWARDS  
GOVERNOR



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COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
**Office of Technology Services**

June 1, 2021

**ISIS Memorandum 21-001**

To: ISIS Agency Liaisons  
Fiscal Officers  
Financial Management Personnel

Subject: AFS Extended Availability during June 30, 2021 Close

**\*\*\*\*Please distribute this important information to all AFS Users. \*\*\*\***

AFS will have the following extended hours of availability:

**For June 30th Close:**

June 14 – June 18	7 a.m. until 8 p.m.
June 21 – June 25	7 a.m. until 8 p.m.
June 28 – June 30	7 a.m. until 8 p.m.

July 1 (Thursday) – Access for Control Agencies Only

July 2 (Friday) – Access for Control Agencies Only, until June 30<sup>th</sup> close process is complete.

This schedule is being implemented to give agencies more time to complete June 30<sup>th</sup> closing tasks. During extended hours, the AFS Help Desk will be remotely monitored June 14 – 18, June 21 – 25, and June 28 – 30.

If you have any questions or concerns, please submit a [Help Ticket](#) or call the ISIS Help Desk at (225) 342-2677 and select option 2, 2.

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